

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, October 24, 2016

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:55 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 10/10/16 MBRC meeting for approval.	Approved 5-0
Finance and Administration	2	RC17034		Transfer 640 part-time hours from the vacancy pool to Risk Mgmt to assist with increased number of liability claims related to hurricane Mathew - RC is for FY17 only	Approved 5-0
Finance and Administration	3	RC17030		This request is to give the employee (e# 76193) more responsibility to do specialized investments as well as more in-depth debt and financial analysis. Effective October 24, 2016.	Approved 5-0
Finance and Administration	4	Memo		Request to fill the appointed position of Jacksonville Business Assistance Compliance Officer at higher than budgeted amount.	Approved 5-0
Finance and Administration	5	Memo		Request to fill the civil service position of Purchasing Analyst at higher than budgeted amount.	Approved 5-0
Finance and Administration	6	Memo		ITD request to renew radio services agreement (Amendment #3) with various entities - FY2017.	Approved 5-0
Fire and Rescue	7	TD17018	\$5,274,990.00	Appropriate funding for the SAFER grant. Grant period effective 10/15/16 thru 10/14/18. Grant included on 2016-504-E B1a schedule and includes authorization for 27 FTE's.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Fire and Rescue	8	TD17009	\$179,818.81	Transfer personnel costs of two Fire Inspectors and one Stock Clerk related on RC17-012. These positions are moving between indexcodes.	Approved 5-0
Fire and Rescue	9	RC17012		Reclassify seven positions within JFRD based on the business needs of the department. Memo attached reflects the financial impact and TD17-009 moves funding for positions moving between indexcodes.	Approved 5-0
Fire and Rescue	10	Memo		Assigned take-home/park & ride vehicle request for one Health & Safety Officer.	Approved 5-0
Fire and Rescue	11	Memo		Assigned take-home/park & ride vehicle request for one on call HazMat Response.	Approved 5-0
Fire and Rescue	12	Memo		Assigned take-home/park & ride vehicle request for one Recruitment Chief.	Approved 5-0
Fire and Rescue	13	Memo		Assigned take-home/park & ride vehicle request for one on call technician.	Approved 5-0
Fire and Rescue	14	Memo		Assigned take-home/park & ride vehicle request for one on call Fire Captain.	Approved 5-0
General Counsel	15	Memo		Memo from Christopher Garrett, Assistant General Counsel, requesting approval of proposed legislation amending Chapters 123 and 420 of the Ordinance Code to address the methodology for calculating fees for routine fire inspections in Jacksonville.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Neighborhoods	16	TD17023	\$380,034.20	Appropriate grant funding from the Florida Department of Transportation (FDOT) for the National Pollutant Discharge Elimination System (NPDES) Program requirements. The NPDES permit requires that FDOT perform stormwater discharge compliance and water quality assessments, TMDL (Total Maximum Daily Loads) monitoring for nutrient levels in the Lower St. Johns Basin (Duval County), illicit discharge and improper disposal proactive inspections, and other means of monitoring the impairment of waterways. Through our interlocal agreement, the City provides services to FDOT as required by the MS4 Permit. This is year one of a five year grant and is a joint item between the Public Works and Neighborhoods Departments. Grant is listed on the FY17 B1a schedule.	Approved 5-0
Office of Economic Development	17	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation necessary for City Council approval of Grace Electronics EDA and New Lease Agreement.	Approved 5-0
Office of Economic Development	18	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation necessary for City Council approval of a contract with JAXUSA to direct the implementation of the Metro JAX/Northeast Florida EXPORT PLAN - Global Cities Initiative.	Approved 5-0
Office of the Sheriff	19	BT17019	\$24,000.00	To appropriate grant funding from the U.S. Department of Transportation via pass-through to the Florida Department of Transportation - grant will fund the 24/7 Sobriety Monitoring Program expansion, which will include funding of one (1) part-time Program Manager. Related RC17-023. Grant period is 10/1/16 through 9/30/2017.	Approved 5-0
Office of the Sheriff	20	RC17023		Authorize 1,300 part-time hours for the 24/7 Sobriety Monitoring Expansion Program funded by the Florida Department of Transportation. Related BT 17-019	Approved 5-0
Parks, Recreation & Community Svcs	21	Memo		Request to grant a special pay increase for one current position of Program Manager. Effective date October 24,2016.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Planning & Development	22	BT17023	\$177,963.41	Add five FTE's ---- This appropriation will fund salaries and benefits for 4 Civil Service and 1 Appointed Employee positions for 7 months from 3/1/17 - 9/30/17 for Development Services Division. The Division anticipates several critical positions will be vacated in the next few years due to retirement. The new positions will allow the Division to recruit, hire and train new employees before retirements occur. Related RC17-036	Approved 5-0
Planning & Development	23	RC17036		Authorize five additional positions in Development Services. The Division expects critical positions to be vacated due to retirement within the next few years. These positions will allow the Division to train replacements before the existing employees retire. The Division will eliminate vacated positions as employees retire to return the employee cap back to the FY17 Council approved level. Related BT17-023	Approved 5-0
Public Library	24	RC16250		Transfer 110 part-time hours from the Library Conference Center trust to Building Inspection for FY16 only to true-up pt hours cap	Approved 5-0
Planning & Development	25	RC17031		Reclass requested based on the business needs and reorganization of the division. Effective October 24, 2016.	Approved 5-0
Planning & Development	26	Memo		Request to fill the civil service position of Professional Engineer at an advanced appointment rate which is higher than the budgeted amount.	Approved 5-0
Planning & Development	27	Memo		Request to fill the civil service position of Construction Trades Inspector at an advanced appointment rate which is higher than the budgeted amount which will impact eight (8) current employees.	Approved 5-0
Planning & Development	28	Memo		Assigned take-home/park & ride vehicle request for one Building Inspector (EIN 75073).	Approved 5-0
Planning & Development	29	Memo		Assigned take-home/park & ride vehicle request for one Building Inspector (EIN 77878).	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Library	30	RC16229		Reclass a Librarian III position to a Executive Assistant - Library Services position effective 9/30/16. The new position is in charge of our training department at the library. An MLS librarian is not required, and the library needs to be able to hire a more appropriate set of skills to be found in an appointed position.	Approved 5-0
Public Library	31	Memo		Request to fill one Librarian III vacancy at an advanced appointment rate which will impact eight other employees.	Approved 5-0
Public Works	32	TD16511	\$500,000.00	This reappropriation is necessary in order to pay Waste Management for contractual obligations related to operations at the Trail Ridge Landfill. Deferred 10/10/16, 10/24/16-11/1/16 withdrawn at dept request & returning original to dept.	Deferred 5-0
Public Works	33	TD17017	\$93,000.00	To reappropriate funds from the Facilities Capital Maintenance project to the Animal Control Shelter HVAC replacement project. Bids came in higher than originally anticipated.	Approved 5-0
Public Works	34	TD17015	\$17,088.88	This reappropriation is necessary in order to move funds within the Countywide Intersection Improvements/Bridge Rehab project and to true-up the budget for engineering/design costs within this project.	Approved 5-0
Public Works	35	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of FDOT drainage improvements, A1A (Seagate Ave. to Beach Blvd.) Penman Road, Channel Improvements.	Approved 5-0
Public Works	36	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of Right-of-Way closure and abandonment of a portion in the vicinity of Hendricks Avenue and Nira Street.	Approved 5-0
Public Works	37	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of Sovereignty submerged lands lease renewal - Goodby's Creek.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	38	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of one 20-foot wide permanent forcemain easement and two 20-foot wide temporary construction easements to JEA at 6710 Wiley Road.	Approved 5-0
Public Works	39	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval for grant of non-exclusive utility easement - Peoples Gas System, a division of Tampa Electric Company (TECO) (Columbia Parkway). Deferred 10/24/16	Deferred 5-0
Public Works	40	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval to repeal and replace Ordinance 2016-566-E to correct the legal description for the closure and abandonment of a portion of a 30 foot wide unopened and unimproved right-of-way established in Jacksonville Heights.	Approved 5-0
Parks, Recreation & Community Svcs	41	BT17031	\$550,000.00	Due to the storm surge from Hurricane Matthew, approximately 2,000 feet of the beach access road (asphalt surface) was damaged at Huguenot Memorial Park. This road is impassable and has ultimately caused the park to be closed indefinitely.	Approved 5-0
Sports and Entertainment	42	TD17026	\$279,340.00	To transfer sufficient funds to the correct index code to realize the complete contracted amount to SGA Holdings, Inc.'s contract to conduct Georgia-Florida temporary seat build.	Approved 5-0
Sports and Entertainment	43	BT17025	\$3,313,540.00	Transfer excess debt service funds within the Sports Complex Capital Maintenance fund for various projects.	Approved 5-0