

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, May 07, 2018

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

Excused

- Mousa, Sam - Chair
- Weinstein, Mike - Vice Chair
- Hughes, Brian - Member
- Pappas, John - Member
- Shelton, Ali - Member

4th FLOOR, CITY HALL, 2:00 P.M.

CONVENED: 2:00 PM

ADJOURNED: 2:47 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from the 4/23/18 MBRC meeting for approval.	Approved 5-0
Employee Services	2	Memo		Request to grant equity increases for ten current civil service employees which is higher than budget amount.	Approved 5-0
Employee Services	3	Memo		Request special pay increases for 43 positions within the Public Works and Parks, Recreation and Community Services to be effective 5/12/18.	Approved 5-0
Finance and Administration	4	TD18221	\$1,258.00	Transfer funding to pay annual dues for the National League of Cities and increase Council travel per municode section 10.109. Deferred 4/23/18	Approved 5-0
Finance and Administration	5	RC18156		Reclassify a vacant ITA - Business Systems Analyst to a ITA - Senior Enterprise Architect to be effective 5/12/18. A memo to fill at higher than the budgeted amount is attached.	Approved 5-0
Finance and Administration	6	Memo		Request a special pay increase for four current appointed employees at higher than budget amount.	Approved 5-0
Finance and Administration	7	Memo		Request to temporarily over-fill the vacant position of Buyer with a Property Control Administrator at higher than budget amount.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Jacksonville Citywide Activities	8	RC18162		Transfer 880 part-time hours from the vacancy pool to the ME's Office to hire a visiting physician as a temporary for 6 months to help with their caseload. Approval of this RC will leave 4,050 part-time hours in the vacancy pool.	Approved 5-0
Mayor's Office	9	RC18160		Reclassify a vacant Administrative Aide I - MA position to an Administrative Aide III - MA position to be effective 5/12/18.	Approved 5-0
Mayor's Office	10	RC18158		Promote an existing employee from a public communications officer - marketing / web design to public communications officer senior - marketing / web design to be effective 5/12/18. A memo requesting a start rate at higher than budget is attached.	Approved 5-0
Office of Economic Development	11	Memo		Memo from Kirk Wendland, OED Executive Director, requesting permission to submit legislation to execute an Economic Development Agreement by and between the City and Project Blaze.	Approved 5-0
Office of the Sheriff	12	TD18225	\$97,016.00	Transfer funds to cover tuition for a non-certified police recruit class.	Approved 5-0
Office of the Sheriff	13	TD18226	\$98,000.00	Transfer funds to cover anticipated cost of investigative travel and prisoner transport at the Pretrial Detention Facility.	Approved 5-0
Planning & Development	14	Memo		Memo from Tom Goldsbury, Chief of Building Inspection, requesting permission to submit legislation to revise/correct various permit fees per Florida Building Code and/or State Statutes.	Approved 5-0
Planning & Development	15	Memo		Memo from Kristen Reed, Chief of Community Planning, requesting permission to submit legislation for approval of the FY 2018-22 Capital Improvements Element Schedule of Projects. Deferred 5/7/18	Deferred

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Library	16	RC18155		Promote an existing employee from an Executive Assistant III - Library Services to an Executive Assistant IV - Library Deputy Director to be effective 5/12/2018. A memo requesting to fill the new position at higher than budget is attached.	Approved 5-0
Public Works	17	BT18077	\$200,000.00	Appropriate grant funds from FDOT for a sound barrier wall on Hammond Blvd between Crystal Springs and Ramona Blvd.	Approved 5-0
Public Works	18	BT18074	\$105,000.00	Transfer funding from the facilities capital maintenance - government project to a new project for the Police Memorial Building air handler unit. This project provides for the replacement of AHU-4 at the PMB. Once completed any remaining funds shall revert back to Facilities Capital Maintenance - Gov't.	Approved 5-0
Public Works	19	BT18073	\$434,000.00	Transfer funds from the Countywide Bulkhead-assessment, repair, replacement project to a new project for the Hamilton Street Bulkhead replacement in order to install a new sheet pile bulkhead behind the existing failing bulkhead. Once completed any remaining funds shall revert back to the countywide bulkhead assessment, repair, replacement project.	Approved 5-0
Public Works	20	TD18228	\$78,502.05	Transfer funds within Public Buildings for uniform and rug cleaning services, gas and gas disbursement services, janitorial supplies and citywide lift station repairs.	Approved 5-0
Public Works	21	RC18143		Upgrade 30 maintenance helper positions to maintenance worker I positions to be effective 5/12/18. A memo requesting to fill positions at higher than budget is attached.	Approved 5-0
Public Works	22	Memo		Request to over-fill the vacant position of Maintenance Worker II with a Heavy Equipment Operator at a higher than budget amount.	Approved 5-0
Public Works	23	Memo		Memo from Tom Fallin, Chief of Engineering and Construction Management, requesting permission to submit legislation for approval of the TMA between the City and Florida Department of Transportation for CR 115.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	24	Memo		Memo from Renee Hunter, Chief of Real Estate, requesting permission to submit legislation to execute a Sovereignty Submerged Lands Lease - Joe Carlucci Boat Ramp at Sisters Creek.	Approved 5-0
Public Works	25	Memo		Memo from Renee Hunter, Chief of Real Estate, requesting permission to submit legislation to approve the abandonment of a drainage easement located entirely within 9731 Beach Blvd.	Approved 5-0
Public Works	26	Memo		Memo from Renee Hunter, Chief of Real Estate, requesting permission to submit legislation for abandonment, drainage easement - Old Still PUD, Lot 18.	Approved 5-0
Sports and Entertainment	27	BT18076	\$1,570,613.00	Appropriate the FY 2017-2018 Daily's Place budget and capital maintenance funding for the Ritz Theater and Performing Arts Center.	Approved 5-0
Kids Hope Alliance	28	TD18224	\$1,300,000.00	Appropriate funds for the 2018 Summer Lunch Program which will operate from May 1, 2018 through September 30, 2018. The sites are located in neighborhoods where more than 50% of the children in those areas qualify for free and reduced lunches. Grant listed on 2017-504-E Sch M. Related RC18-159	Approved 5-0
Kids Hope Alliance	29	RC18159		Re-authorize 22,000 part-time hours for the 2018 Summer Lunch program grant. Grant listed on 2017-504-E Schedule M. Related TD18-224	Approved 5-0
General Counsel	30	RC18163		Reclassify a vacant CSA II to an Attorney IV to be effective 5/7/2018.	Approved 5-0