

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, October 09, 2017

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

| | | |
|-----------------|--------------|--------------------------|
| | | Excused |
| Mousa, Sam | - Chair | <input type="checkbox"/> |
| Weinstein, Mike | - Vice Chair | <input type="checkbox"/> |
| Pappas, John | - Member | <input type="checkbox"/> |
| Shelton, Ali | - Member | <input type="checkbox"/> |

CONVENED: 2:00 PM

ADJOURNED: 2:35 PM

Roselyn Chall, Secretary

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|----------------------------|--------|-----------|-----------------|--|--------------|
| Mayor's Office | 1 | Memo | | Minutes from the 9/25/17 MBRC meeting for approval. | Approved 3-0 |
| Courts | 2 | TD18015 | \$20,508.00 | Transfer funds to a capital line item to purchase 18 laptops for the use of court personnel. | Approved 3-0 |
| Courts | 3 | RC18011 | | Delete two vacant positions within the Arrest Grant for Domestic Violence grant to be effective 10/1/17. This grant has ended. | Approved 3-0 |
| Courts | 4 | Memo | | Memo from Joseph Stelma, Jr, Trial Court Administrator, requesting permission to submit legislation necessary for City Council approval to create a Self-Appropriating Trust fund in which to deposit gifts, grant donations and other forms of revenue to fund programs for the Courts. | Approved 3-0 |
| Finance and Administration | 5 | TD18016 | \$20,890.00 | Transfer IT tech refresh allocation budget from JFRD to JPL to reflect the actual cost and equipment deployed during FY17. This revised information was provided to the Budget Office on 9/25/17. | Approved 3-0 |
| Finance and Administration | 6 | TD18011 | \$248,587.00 | Transfer funds from capital to operating to purchase computers, monitors and MS office pro for the Building Inspection. | Approved 3-0 |

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| Finance and Administration | 7 | RC18017 | | Reclassify a management & budget analyst senior position from the Budget Office to a manager of purchasing services position within Procurement to be effective 10/7/17. The reclassification is necessary to hire an assistant manager due to the leave of absence of a Manager of Purchasing Services for a minimum of one year because of military deployment. Transfer is for FY18 only. | Approved 4-0 |
| Finance and Administration | 7 | Memo | | Request a special pay increase for one current appointed employee (Assistant Manager of Purchasing) which is higher than budgeted amount. | Approved 4-0 |
| Finance and Administration | 8 | RC18010 | | Reclassify a vacant ITA Project Manager to an ITA - Senior Project Manager to be effective 10/14/17. Reclass requested based on the business needs of the IT Division. | Approved 4-0 |
| Finance and Administration | 9 | RC18007 | | Promote existing employee from an investment officer to a senior investment officer to be effective 10/14/17. | Approved 4-0 |
| Fire and Rescue | 10 | TD18013 | \$700,588.00 | Appropriate funds to Firefighter Grant Program for firefighter physical assessments, Peer Fitness Training for students, treadmills, air bikes, rowing machines & elliptical trainers. Grant listed in 2017-504-E schedule B1b. | Approved 4-0 |
| Fire and Rescue | 11 | RC17228 | | Revised RC: Upgrade a program coordinator SPE in emergency preparedness to a program administrator to be effective 9/16/17. This revised RC replaces the item approved by MBRC on 7/10/17. This RC revises the grant year, authorized jobcode and effective date. | Approved 4-0 |
| Jacksonville Children's Commission | 12 | TD18012 | \$55,466.00 | Transfer funds within the Wallace Foundation grant to cover costs associated with the Weikart Center to begin the quality assessment work. | Approved 4-0 |
| Jacksonville Children's Commission | 13 | BT18014 | \$302,497.00 | Appropriate funds from the Corporation for National and Community Service as a pass-through from Volunteer Florida to implement an AmeriCorps Science, Technology, Engineering and Math (STEM) - Florida Youth Innovations Program. | Withdrawn |

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| Jacksonville Children's Commission | 14 | RC18015 | | Request a new grant position for the AmeriCorps STEM Grant to be effective upon Council approval. | Withdrawn |
| Neighborhoods | 15 | BT18012 | \$556,431.94 | Appropriate funds in order to provide disaster recovery funding for Duval County citizens impacted by Hurricane Irma. | Approved 4-0 |
| Neighborhoods | 16 | RC18016 | | Transfer 1,000 part-time hours from CDBG (subfund 1A1) to the affordable housing inventory auction (subfund 1N1) to be effective 10/1/2017. | Approved 4-0 |
| Neighborhoods | 17 | Memo | | Memo from Diane Seydlorsky, Chief, Housing & Community Development, requesting permission to submit legislation necessary for City Council approval regarding the proposed Jacksonville/Duval County Affordable Housing Assistance program Local Housing Assistance Plan for FY 2018-2021. | Approved 4-0 |
| Neighborhoods | 18 | Memo | | Request a start rate to fill three civil service positions of Code Compliance Officer at higher than budgeted amount. | Approved 4-0 |
| Office of the Sheriff | 19 | TD18010 | \$250,000.00 | Appropriate funding to assist with a portion of the local match requirements of the U.S. DOJ COPS Hiring Program. Grant period is 7/1/17 through 6/30/18. Grant is listed on 2017-504-E Schedule B1a. | Approved 4-0 |
| Office of the Sheriff | 20 | TD18006 | \$208,602.00 | Appropriate funds for the state homeland security grant program, with no local match. Grant provides funding for regional specialized training, the purchase of specialized equipment and to do repairs/upgrades to existing specialized equipment. Grant is listed on 2017-504-E Schedule B1a. | Approved 4-0 |
| Office of the Sheriff | 21 | TD18007 | \$24,000.00 | Appropriate funding from the U.S. Department of Transportation to fund the 24/7 Sobriety Monitoring Program Expansion and office supplies for program implementation and outreach. Grant period 10/1/17 through 9/30/18. Grant included in 2017-504-E Schedule B1b. | Approved 4-0 |
| Office of the Sheriff | 22 | RC18018 | | Re-authorize 1,300 part-time hours in the 24/7 Sobriety Monitoring Expansion Program to be effective 10/1/2017. Grant listed in 2017-504-E B1a schedule. | Approved 4-0 |

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| Office of the Sheriff | 23 | Memo | | Memo from Bill Clements, Chief, Budget & Management, requesting permission to submit legislation necessary for City Council approval to amend Sections 120.309 and 121.105 of the Municipal Code. | Approved 4-0 |
| Parks, Recreation & Community Svcs | 24 | BT17145 | \$50,000.00 | Appropriate funds from the State of Florida Department of Environmental Protection for exercise equipment at Touchton Road Park. | Approved 4-0 |
| Planning & Development | 25 | Memo | | Memo from Kristen Reed, Chief, requesting permission to submit legislation necessary for City Council approval of text amendments to the 2030 Comprehensive Plan, Future Land Use Element and Transportation Element. | Approved 4-0 |
| Planning & Development | 26 | Memo | | Memo from Kristen Reed, Chief, Community Planning, requesting permission to submit legislation necessary for City Council approval to adopt a resolution designating a Brownfield Area for Southside Assembly Properties located in the San Marco Area with Olevia Street, Kings Avenue and the Florida East Coast Railway Tracks. | Approved 4-0 |
| Public Library | 27 | TD18004 | \$69,963.00 | Appropriate funding for the library services and technology grant to execute Project 17-LSTA-B-02 (Opportunity Works @JPL) and fund a literacy program specialist FTE and a part-time literacy program specialist. Grant listed in 2017-504-E Schedule B1b. | Approved 4-0 |
| Public Library | 28 | RC18008 | | Re-authorize one position and 1,200 part-time hours in the library service and technology act grant (LSTA) to be effective 10/1/2017. Grant listed on 2017-504-E Schedule B1b. | Approved 4-0 |
| Public Library | 29 | RC18012 | | Reclassify a vacant library assistant position to a library associate position to be effective 10/21/17. Change in classification is part of the ongoing reassessment of the library's staffing structure. | Approved 4-0 |
| Public Works | 30 | Memo | | Request to fill the civil service position of Building & HVAC Controls Supervisor at higher than budgeted amount. | Approved 4-0 |

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| Public Works | 31 | Memo | | Request a special pay increase for one Public Works Grounds Maintenance Project Supervisor. | Approved 4-0 |
| Public Works | 32 | Memo | | Request to fill the civil service position of City Arborist at higher than budgeted amount. | Approved 4-0 |
| Sports and Entertainment | 33 | RC18014 | | Reclassify an accountant position to a finance manager position within the Office of Special Events to be effective 10/2/17. | Approved 4-0 |
| Sports and Entertainment | 34 | RC18009 | | Reclassify a vacant event permit coordinator to an event specialist to be effective 10/14/17. | Approved 4-0 |