

North Citizens Planning Advisory Committee

August 12, 2020 Meeting Summary

Via Zoom Video Conference

Meeting Attendance

CPAC Members: Mike Getchell, Chair; Dr. Donald Green, Captiva Bluff; Deborah Green, Captiva Bluff; Sharon Bivins; Blue Grass/Northwood HOA; Dot Mathias, Charter Member; Jim Sumara, Heckscher Drive Community Club; Tommy Ruffin, Council Appointee District 7; Vicki Drake, DCC of PTS/PTA Assoc.; Ingrid Montgomery, Victoria Preserve HOA; Nancy Burnett, Sheriff's Watch Zone 6; Rev. Joseph Tate, Cooper Hill HOA

Visitors: Jamie Lacy, San Mateo Neighborhood Association; Marilyn Miles, Devinston; Donna Philbrick, San Mateo Neighborhood Association; Lynn Vandenhoy, San Mateo Neighborhood Association; Al Saffer, Armsdale; Pat Medley; Mark Bivins, Blue Grass/Northwood HOA; Tracie Thornton, RENEW; Rosemary Thornton, COEA; Michael Althea, RHS; Mary E.; Barbs Word; Lora PA; Olivia Alvarez

Staff and Elected Officials: Nicole Evans, CM Salem Executive Assistant; Chiquita Moore, Operations Director Neighborhoods; Sarah Schmidt, Strategic Partnership Coordinator 2020 Census; Michael Sullivan, Jacksonville Public Libraries; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Planning and Development; Victoria Schultz, DCPS; Derek Dixon, FDOT; Elaine Lancaster, MCCD; Tim Rogers, MCCD Supervisor

Meeting Summary

1. **Call to Order/Verify Quorum:** Chair Mike Getchell called the meeting to order at 5:35 p.m. Michelle Godwin verified a quorum.
2. **Approval of the Previous Meeting Summary:** Dr. Donald Green motioned to approve the March meeting summary. CPAC member Reverend Tate seconded. The motion unanimously passed.
3. **Elected Officials:** Nicole Evans, Executive Council Assistant to Council Member at Large Group 2, Ronald Salem had no report, but was available for questions and offered to relay any questions or concerns to Council Member Salem.
4. **Presentation:** Sarah Schmidt, Strategic Partnership Coordinator 2020 Census, provided an overview of the 2020 Census response rate in Planning District 6 and in Duval County. Ms. Schmidt informed CPAC members that Duval County is at a 63.6 percent response rate. This rate is better than the state average. Ms. Schmidt announced that starting August 11th, census takers will interview residents that have not responded to the 2020 Census. Non-response follow-up and self-response for the Census is scheduled to end on September 30, 2020. Ms. Schmidt also provided information and ideas that may assist CPAC members in encouraging communities to respond to the Census. Data from the Census provides the basis for distributing billions of dollars in federal funds annually to communities. These funds support vital programs—impacting housing, education, transportation, employment, health care and public policy.
Sarah Schmidt may be reached at 255-5021 or SarahS@coj.net
5. **Staff Reports:**
 - **Neighborhoods Department** – Chiquita Moore, Operations Director welcomed CPAC members back and thanked them for their service during this time. Ms. Moore reported that CPAC Chairs will meet with Chief Administrative Officer Brian Hughes to discuss any concerns from the CPAC and the community on Friday September 11, 2020. Ms. Moore also reported that the City Council approved an additional \$1 million from the CARES Act, to be used to assist seniors and citizens with disabilities.

Chiquita Moore may be contacted at (904) 255-8902 or chiquitam@coj.net

- **Duval County Public Schools (DCPS)** – Victoria Schultz, Assistant Superintendent of Human Resource Services, reported that school will begin August 20, 2020. Several options are being provided to families on how their children return to learning. These choices include in school options, distance learning through Duval HomeRoom and fully virtual learning through the Duval Virtual Instruction Academy. For more details regarding these choices, please visit dcps.duvalschools.org. Ms. Schultz announced that face coverings will be required on the school bus and in school, but will not be required during P.E., recess, band, music and other classes which the facial covering is an obvious impediment to learning activities. Each bus will be equipped with hand sanitizer and students are asked to sanitize their hands each time they board the bus. Ms. Schultz announced that a “Talk with Team Duval” button will be available on the DCPS website. The button on the DCPS website will help ensure questions are directed to the correct person or department.

Victoria Schultz may be contacted at SchultzV@duvalschools.org

- **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2, reported that there will be nighttime lane closures on I-295 West Beltway from Pulaski Road to Biscayne Boulevard Sunday through Friday from 8 p.m. to 6 a.m.

Derek Dixon may be reached a (904) 360-5653 or Derek.Dixon@dot.state.fl.us

- **Jacksonville Public Library (JPL)** – Michael Sullivan, Executive Assistant I Library Services, reported that the Main Library, Highlands, Pablo Creek, Southeast and Webb Westconnett now have inside hours. The Main Library is open Monday through Saturday from 10 a.m. to 6 p.m. and the Highlands, Pablo Creek, Southeast and Webb Westconnett are open Monday through Thursday 1 p.m. to 7 p.m. and Friday and Saturday 1 p.m. to 6 p.m. All customers and staff must have their temperature checked, complete a COVID-19 screening form, and wear a mask at all times while in the library. Curb side pickup for holds are available at Highlands, Pablo Creek, Southeast and Webb Westconnett from 10 a.m. to 1 p.m. Monday through Saturday. Curbside pickup is also available at Argyle, Beaches, Brentwood, Dallas Graham, Mandarin, Regency, South Mandarin, University Park, West and Willowbranch from 10 a.m. to 7 p.m. Monday and Tuesday and 10 a.m. to 6 p.m. Wednesday through Saturday. All current overdue fines have been waived, and no new overdue fines will be applied through December 31, 2020. Mr. Sullivan reminded CPAC members that early voting and the election will take place at various library locations August 3rd through August 19th. Please visit www.Jaxpubliclibrary.org for a list of early voting and election locations.

Michael Sullivan may be contacted at (904) 630-1994 or Michaels@coj.net

- **Municipal Code Compliance Department (MCCD)** – Elaine Lancaster, Senior Code Compliance Officer, reported that the Municipal Code Compliance Department has caught up on the back log of cases. As of August, there are 923 active cases. Ms. Lancaster announced that the MCCD has activated an alternating night crew to assist with decreasing the number of cases.

Elaine Lancaster may be contacted at (904) 255-7007 or Elainel@coj.net

6. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Dr. Donald Green and Erin Abney, City Planner I

The Governmental Affairs Committee reported on the following:

New Business

- **E-20-37 – Exception: 3640 Newcomb Road** – This application seeks to allow the retail sale of beer and wine at Flamingo Lakes RV Park. The property is already permitted the use, but due to ownership change, the property is required to apply for a new exception. CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to take no action at the full CPAC meeting.
- **E-20-39 – Exception: 1440 Dunn Avenue, Suite 19** – This application seeks to allow the retail sale and service of all alcoholic beverages for on premises consumption in Zoning

District CCG-1. Companion Waiver of Liquor Distance WLD-20-15 has been filed. CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to oppose this application at the full CPAC meeting.

- **WLD 20-15 – Waiver of Liquor Distance: 1440 Dunn Avenue, Suite 19** – This application seeks to reduce the required minimum distance between liquor license location and New Birth United Brethren Church located at 10841 Biscayne Blvd. from 1,500 feet to 1,378 feet. Companion Zoning Exception E-20-39 has been filed. This application was reviewed along with Companion Zoning Exception E-20-39 and CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to oppose this application at the full CPAC meeting.
- **AD-20-25 – Administrative Deviation: 13165 Main Street North** – This application seeks to reduce the required setback in CCG-2 zoning district adjacent to a residential zoning district from a minimum 25 feet to 10 feet. CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to oppose this application at the full CPAC meeting.
- **2020-0385 – Planned unit Development: Park 295 Industrial** – This application seeks to rezone approximately 174+/- acres from Planned Unit Development (PUD) to Planned Unit Development PUD). The rezoning to PUD is being sought in order to modify the current signage requirements in the Park 295 Industrial Park PUD 2009-0123 to remove the signage conditions placed on the PUD from City Council. All permitted uses and site plans will remain the same from the current PUD. CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to oppose this application at the full CPAC meeting.

Erin Abney may be contacted at (904) 255-7849 or eabney@coj.net

- **Transportation** – Vacant.
 - **Ad-Hoc-Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** – Vacant
7. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware reported that the International Coastal Cleanup is scheduled for Saturday September 19, 2020. Volunteers are needed for the various locations and parks throughout Jacksonville. Site captions will register volunteers and provide bags and gloves at the cleanup locations Everyone is welcome to volunteer and pre-registration is not required. If interested in a site, please reach out to Dan Durbec at 904-255-8276 or email him at ddurbec@coj.net. Michelle welcomed Sharon Bivins as the primary representative for the Blue Grass Northwood community. Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
8. **Chair's Report** – Chair Mike Getchell announced that Friday, September 11, 2020, CPAC Chairs will meet with Chief Administrative Officer Brian Hughes. Mr. Getchell told members that if they have an issue in their neighborhood that needs to be addressed, to please reach out to him so he can bring them to Mr. Hughes attention.

9. **New Business** – None

10. **Public Comments/Concerns/Announcements:**

- Vicky Drake announced that a neighbor was approached by a homeless person who asked for a ride and then became loud when the neighbor refused the person a ride.
- Tracy Thornton advised that not all homeless people are dangerous and that the number of homeless people are more visible now because of the pandemic.
- Dot Mathias suggested that citizens refer the homeless to the church on North Main Street. In the past the church operated a homeless program and provided food and shelter.
- Vicky Drake also announced that on Friday, August 14, 2020 at 9 a.m. the Oceanway Church located at 12240 Sago Ave. W. will host a food give away.

11. **Motion to Adjourn:** Chair Mike Getchell adjourned the meeting at 7:05 p.m.

Next CPAC Meeting: Wednesday, September 9, 2020, 5:30 p.m. via Zoom

Next Governmental Affairs Subcommittee Meeting: Thursday, September 3, 2020, 5:30 p.m. via Zoom

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#)