

North Citizens Planning Advisory Committee

November 18, 2020 Meeting Summary

Oceanway Community Center, 12215 Sago Ave. W

Meeting Attendance

CPAC Members: Mike Getchell, Chair; Bob Austin; Blue Grass/Northwood HOA; Tommy Ruffin, Council Appointee District 7; Rev. Joseph Tate, Cooper Hill HOA; Jane Love, Amelia View; Dr. Donald Green, Captiva Bluff; Marion Burke, Council Appointee District 8; Michael and Shelley Wozniak, Lydia Estates; Glen Fowler, Northside Business Leader

Visitors: Mario Chatman, Cambridge Estates HOA; Mary Sperow, Bonaparte Crossing

Staff and Elected Officials: Angie Nixon, Florida House Representative 14; Micelle Worley, Angie Nixon's Aide; Taj Johnson, Angie Nixon's Aide; Jackie Spiritas, Jacksonville Public Libraries; Cheryl Riddick, JTA; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Planning and Development Department; Victoria Schultz, DCPS; Daniel Connell, MCCD; Tanya Washington-Pressley, Neighborhoods Department; James Richardson, Environmental Quality Department

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Mike Getchell called the meeting to order at 5:37 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The October 2020 meeting summary will be presented to the full CPAC at January's meeting.
- 3. Elected Officials:** Angie Nixon, Florida House of Representatives District 14 introduced herself to CPAC members and advised that she or one of her aides will try to be present during CPAC meetings. Representative Nixon advised CPAC members to feel free to contact her if they had a question or need assistance.
- 4. Char and Vice Chari Elections:** Jane Love lead the elections for the 2021 North CPAC Chair and Vice Chair. Ms. Love presented the slate of officers; no nominations were made from the floor. The 2021 CPAC Chair will be Dr. Donald Green and the Vice Chair will be Paul Fenning.
- 5. Presentation:** James Richardson, Environmental Quality Human Service Planner III, presented on the history of Jacksonville's Environmental Protection Board and its role and responsibilities, which include rule making, consent order settlements, variances, and funding requests. Mr. Richardson explained Ordinance Chapter 368, Jacksonville's Noise Control Ordinance and described the variance process and timing. James Richardson may be reached at (904) 255-7213 or jrichard@coj.net
- 6. Staff Reports:**
 - Neighborhoods Department** – Tanya Washington-Pressley, represented Operations Director Chiquita Moore and announced that the Cares Act Funding has assisted 700 households with rent or mortgage assistance for up to \$5,000. There is additional funding available for anyone who may qualify. To find out if you are eligible and fill out the application, visit the www.myjax.cust.help.com site. Assistance checks are made payable to the landlord or mortgage company. If a citizen received the first Mortgage and Rent Relief program assistance of \$1,000, he/she may apply and the \$1,000 will be deducted from the possible \$5,000. Tanya Washington-Pressley may be reached at (904) 255-7242 or tanyaw@coj.net
 - Duval County Public Schools (DCPS)** – Victoria Schultz, Assistant Superintendent Human Resources, announced that the Parent Academy is a free family resource that promotes

parental involvement and enhances student achievement, Parent Academy courses are offered in schools, libraries, community centers, and faith-based institutions throughout the community. The Parent Academy is looking for parent leaders. For more information visit <https://dcps.duvalschools.org/Page/15068>. Ms. Schultz also announced that DCPS will be contacting parents whose children are struggling with online learning to better assist them. Ms. Schultz advised that DCPS has many mental health resources to assist families during this time. Call DCPS to find out what resources are available.

Victoria Schultz may be reached at SchultzV@duvalschools.org

- **Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, announced that most libraries are open with curbside service. Please visit www.Jaxpubliclibrary.org for a list of library openings or call (904) 255-2664 if you need assistance. All customers and staff must have their temperatures taken, complete a COVID-19 screening form, and always wear a mask while in the library. The meeting spaces and study rooms are not available. Ms. Spiritas also announced that November is National Novel Writing month. JPL will be highlighting local authors and how they used their local public library. Ms. Spiritas advised that there are tons of virtual classes available for all ages. Repayment of library fines have been extended to April 30th.

Jackie Spiritas may be reached at (904) 992-7101 ext. 220 or spiritas@coj.net

- **Municipal Code Compliance Department (MCCD)** – Daniel Connell, Code Compliance Supervisor, announced that applications for the Jacksonville Assistance and Relief Program (JAR) are now available. The JAR program assists with abatement services required at no cost to those citizens who qualify. The program only prevents liens from being placed on the property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information:

<https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program>.

Daniel Connell may be contacted at (904) 255-7008 or dconnell@coj.net

7. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Dr. Donald Green and Erin Abney, City Planner I

The Governmental Affairs Committee reported on the following:

New Business

- **AD-20-71 – Administrative Deviation: 16022 Red Bass Dr.:** This application seeks a deviation to reduce the required minimum lot area for a property located in zoning district RR-Acre from 43,560 square feet (1 Acre) to 35,284 square feet for the development of 1 single-family dwelling.
- **V-20-20 – Variance: 6669 Rivercrest Dr.:** This application seeks to allow an increase in the accessory structure square footage from 1,700 sq. ft. allowed to 2,400 sq. ft.
- **WRF-20-24 – Waver of Road Frontage: 1701 Pecan Park Rd.:** This application seeks to reduce the required Road Frontage requirement from 35 feet to 0 feet to build a single-family home.
- **2020-0603 – Conventional Rezoning: 5400 Cedar Point Rd.:** This application seeks to rezone approximately 2.70+/- acres from Residential Rural-Acre (RR-Acre) to Agriculture (AGR) to allow for agricultural uses on the subject property.
- **2020-0658 – Planned Unit Development (PUD) – Jax Commerce Center:** This application seeks to rezone approximately 1837+/- acres from PUD/PBF-3/PBF-2/IL to Planned Unit Development (PUD). The purposed PUD represents a targeted strategy to ensure appropriate types of land uses are developed in and around JIA.
- **2020-0661 – Planned Unit Development (PUD): Cedar Point Road:** This application seeks to rezone approximately 10.36 +/- acres from RR-Acre to Planned Unit Development (PUD) to permit the development of a residential community consisting of 17 single-family lots minimum 80-foot-wide lots and 12,000 square feet in size.
- **2020-0689 – Administrative Deviation: 16022 Red Bass Dr.:** This application seeks a

deviation to reduce the required minimum lot area for a property located in zoning district RR-Acre from 43,560 square feet (1Acre) to 35,284 square feet for the development of one single family dwelling.

Erin Abney may be contacted at (904) 255-7849 or eabney@coj.net

- **Transportation** – Vacant.
- **Ad-Hoc-Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** – Vacant
- 8. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware thanked CPAC members for their dedication to CPACs. She then thanked and presented CPAC Chair Getchell with his 2019 CPAC Award.
Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
- 9. **Chair's Report** – No Report
- 10. **New Business** – None
- 11. **Public Comments/Concerns/Announcements:** None
- 12. **Motion to Adjourn:** Chair Getchell adjourned the meeting at 7:20 p.m.

Next CPAC Meeting: **Wednesday, January 13, 2021**, 5:30 p.m. Oceanway Community Center, 12215 Saga Ave. W., 32218

Next Governmental Affairs Subcommittee Meeting: **Thursday, January 7, 2021**, 5:30 p.m. Oceanway Community Center, 12215 Saga Ave. W. 32218

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#)