

North Citizens Planning Advisory Committee

May 8, 2019 Meeting Summary

Oceanway Senior Center, 12215 Sago Ave. W., Jacksonville FL 32218



Attendance

CPAC Members

Chair – Eagle Bend – Mike Getchell
Amelia View HOA – Jane Love
Amelia View HOA – Dotty Boland
Charter Member – Dot Mathias
Copper Hill HOA – Rev. Joseph Tate
Council Appointee District 7- Tommy Ruffin
Duval County Council PTS/PTA – Vicki Drake
Lydia Estates – Michael Wozniak
Lydia Estates – Shelley Wozniak
Marshwinds HOA – Dori Stone
Sheriff's Watch Zone 6 – Nancy Burnett
Victoria Preserve – Ingrid Montgomery

Staff and Officials

Executive Council Assist. to CM Reggie Gaffney CD 7–
Sirretta Williams
DCPS – Victoria Schultz
FL. Green Chamber – Mary Tappouni
Jacksonville Fire and Rescue – Dist. Chief Andrew Harold
Jacksonville Public Library – Michael Sullivan
Jacksonville Sheriff's Office – Asst. Chief Gregory Burton
JTA – Cheryl Riddick
National Parks Services – Ted Johnson
Neighborhood Department Director– Stephanie Burch
Neighborhood Housing Property Analyst – Shaun Rycroft
Neighborhood MCCD – Ernest Murphy
Neighborhood Services Office– Michelle Godwin
Planning and Development – Erin Abney

Visitors

Donald Drake – Captiva Bluff
Don Green – Captiva Bluff
Deb Green – Captiva Bluff
Jamie Lacy – San Mateo
Donna Philbrick – San Mateo
Al Saffer - Armsdale
Cristina Salas – Cedar North HOA
Tamika Smith – Captiva Bluff HOA
Mary Sperow – Bonaparte Crossing
Carson Tranquille – Bay Harbor
Lynn Vandenhoy – San Mateo
Robertha Walley – Harts Estate HOA

Excused

Vice Chair – M & M Dairy, Inc. – Teresa Moore
Copper Hill HOA – Bessie Williams
Northlake HOA – Josephine Fiveash - Porter
Eagle Bend – Jim Mazur
Blue Grass Northwood – Sharon Bivins
Heckscher Drive CC – Jim Sumara
Wingate Estates – Paul Fenning
Wingate Estates – Kiz Fenning

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1. **Call to Order/Verify Quorum:** Chair Mike Getchell called the meeting to order at 5:34 p.m. Michelle Godwin verified a quorum.
 2. **Approval of the Previous Meeting Summary:** CPAC member Tommy Ruffin motioned that the April meeting summary be approved. CPAC member Dorothy Boland seconded. The motion unanimously passed.
 3. **Presentation:**
 - Mary Tappouni of the Florida Chapter of The U.S. Green Chamber of Commerce presented on the North Florida Green Chamber, and how citizens and businesses can become involved. Ms. Tappouni informed CPAC members that the Green Chamber's mission is to assist in creating environmentally friendly, sustainable business practices and to facilitate educational, networking opportunities for businesses, non-profits, governmental agencies, and individuals. The purpose of the Green Chamber is to create long-term sustainability programs and policies that advocate for the betterment of the community and the environment. Ms. Tappouni announced that Wednesday, May 29, 2019, from 2 p.m. to 4 p.m. the North Florida Green Chamber will host a lecture on “Understanding Recycling and Why do we Recycle Like That in North Florida?”, at the Jessie Ball DuPoint Center, 40 E. Adams St., Suite 300. Mary Tappouni may be contacted at (904) 388-1350 or mary@breakinggroundcontracting.com
 - Ted Johnson of the National Park Service, Timucuan Ecological and Historic Preserve presented on the various amenities, cultural experiences and events that the various national parks, including Kingsley Plantation on Fort George Island, Fort Caroline National Memorial and visitor's center, and the Theodore Roosevelt area of the Timucuan National Park. The Park Service works with state parks and the City of Jacksonville.

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4. Elected Officials:

- Sirretta Williams, Executive Council Assistant to Council Member Reggie Gaffney, District 7, announced that she has reached out to someone who is willing to provide training on how to navigate the City website to find specific information easier. Dr. Williams will arrange the training with the CPAC Chair Mike Getchell and the CPAC Coordinator Michelle Godwin.
Dr. Sirretta Williams may be reached at (904) 630-1685 or sirrettaw@coj.net

5. Staff Reports:

- **Jacksonville Sheriff's Office (JSO)** – Zone 6 Assistant Chief Gregory Burton announced the number of car burglaries are down in Zone 6; however a rash of break-ins occurred in the Turtle Creek area last week. JSO has been able to reduce the number of break-ins in the area to zero. Chief Burton announced that the contract for the Zone 6 substation on Dunn Avenue has expired. A new location has been found near the Highlands Branch Library. Chief Burton also announced that Sheriff Williams plans to implement a realignment of the zones, which will increase the territory of Zone 6. Chief Burton announced that the entire infrastructure is in place for the body worn cameras, and that all JSO officers will be suited for them in two months. Chief Burton announced that legislation was passed to dedicate a portion of I-295 Beltway between Alta Road and Pulaski Road, to Officer Lance C. Whitaker who was killed while in route to respond to a crash on I-295. Chief Burton also informed CPAC Members that he has initiated a special group of officers called Community Engagement Officers. They were selected because of their engagement and community involvement. For the next six months the Community Engagement Officers will visit the Day Care Centers in Zone 6 to engage with children. They will also visit community organizations, civic associations, and groups. You may contact Chief Burton if interested.
Assistant Chief Gregory Burton may be contacted at (904) 696-4335.
- **Jacksonville Fire and Rescue Department (JFRD)** - Fire District Chief Suppression 35, Andrew Harrold, provided run statistics for the engines in Zone 6. Chief Harrold also announced that JFRD responded to 12,597 incidents countywide in the month of April, in which 10,757 of the calls were medical related. Chief Harrold informed CPAC members that small groups are welcome to tour fire stations. Large groups should call the station ahead of time.
District Chief Andrew Harrold can be contacted at aharrold@coj.net.
- **Jacksonville Public Library (JPL)** – Michael Sullivan, East Region Manager, announced that the City has made an offer on a piece of property for the Oceanway Library, and are waiting to find out if the offer was accepted. The site is located between Alta Drive and Faye Road. Mr. Sullivan also announced that the Friends of the Jacksonville Public Library will be holding a book sale, May 16th and 17th from 4 p.m. to 8 p.m., and May 18th from 9 a.m. to 4 p.m. at the University Park Library. Mr. Sullivan also announced that the Highlands Branch Library will host a speaker series June 5th, 12th, and 19th from 7 p.m. to 8 p.m. The series is aimed at exploring various professions.
Michael Sullivan may be contacted at (904) 248-1703 or michaels@coj.net
- **Municipal Code Compliance (MCCD)** – Ernest Murphy, Senior Code Compliance Officer, announced that donation bins on business property have various stipulations, such as size, number of bins, and materials allowed to be placed in the bins. The area around the bins must be cleaned within 24 hours of items being left outside of the bins, and businesses must possess a permit for the bins. Mr. Murphy asked that CPAC members call 630-City if they see a bin that is of compliance, and MCCD will be happy to inspect it. MCCD responds to complaints through 630-City first. Mr. Murphy also informed CPAC members that even if an arcade has changed ownership, its new owners must reapply for a Certificate of Use Permit (COU) Mr. Murphy reported that 1,238 inspections were completed in Zone 4 in the month of April. The Municipal Code Compliance Division completed 12,230 inspections throughout Jacksonville.
Ernest Murphy may be contacted at (904) 255-7096 or emurphy@coj.net
- **Duval County Public Schools** – Victoria Shultz provided information regarding the parent academy and announced that a \$1,000 scholarship will be available to a senior high school student, whose parent has been participating in the Parent Academy program. Ms. Shultz also announced that DCPS is encouraging parents to apply for the Parents Who Lead program. The program is in partnership with Jacksonville Public Education Fund and the Jacksonville Library, and focuses on

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developing civic minded parent leaders. Applications for Parents Who Lead are available at JaxPEF.org. The deadline to apply is June 30, 2019. Ms. Shultz provided information about various summer programs offered through Duval County Public Schools. Some of the programs are fee based and some are free. Ms. Shultz announced that the School Board voted to approve a resolution seeking a special election on Nov. 5, 2019, to ask voters to support a half-cent sales tax over 15 years to pay for a \$2 billion plan to upgrade the schools infrastructure. The issue will go to City Council, which will consider whether and when the proposal goes to voters.

Victoria Shultz may be reached at SchultzV@duvalschools.org

- **Neighborhood Department** – Stephanie Burch, Director, reported that Animal Care and Protective Services has partnered with JFRD on a social media campaign to heighten awareness of animals available for adoption. Please “like” and share these stories on your social media pages. ACPS is always in need of fosters and people to adopt dogs and cats brought to the shelter. Ms. Burch informed CPAC members that they should not bother a litter of kittens less than eight weeks of age and under two pound if found. Young kittens have a better chance of surviving if they are left with their mother. Ms. Burch also noted that Mosquito season is upon us. The Mosquito Control Division motto “tip and toss” refers to tipping things over so they don’t retain water and tossing water out of items that contain water. If you are having issues with mosquitos please call 630-City. An inspection will be conducted to make sure there is mosquito activity and Mosquito Control will then spray. Ms. Burch also announced that a special projects team from Code Compliance will conduct a sweep of the arcades. Ms. Burch asked that if members know of other arcades, to email the addresses to her. The information can be crossed checked with the list the City has to make sure the business is inspected, or they need to be inspected. Municipal Code will be checking for code violations, and a Certificate of Use Permit (COU). A moratorium has been placed on arcades and as of now, no new arcades can be opened. However; people are still opening them under the cover of running a computer repair company.

Stephanie Burch may be contacted at (904) 255-8902 or StephanieB@coj.net

- **Neighborhood Department** – Shaun Rycroft, Housing Analyst, announced that the Matching Grant Program has returned and applications will be made available the end of August and will be due by December. He advised CPAC members to meet with their associations, neighborhoods and civic groups to start planning their projects for this year’s Matching Grant opportunity. Mr. Rycroft said that in order to participate in the Matching Grant program, organizations must be registered in the Neighborhood Services Office Directory of Neighborhoods, be registered and have active status in the Florida Division of Corporations and start raising funds for their projects. Several workshops will be offered to answer questions. Mr. Rycroft also advised that there is no minimum amount that can be applied for, but the maximum is \$5,000.

Shaun Rycroft may be contacted at (904) 255-8272 or SRycroft@coj.net

- **Subcommittee/Liaison Reports**

- **Governmental Affairs and Planning & Development** –Tommy Ruffin and Erin Abney, City Planner I

The Governmental Affairs Committee made the following motions:

New Business

- **V-19-03 – Variance: 13220 Boney Rd.** – This application seeks to reduce the required distance from a private property line to goat enclosure from 200 feet to 0 feet. A motion to take no action was made by Tommy Ruffin and seconded by Dot Mathias. CPAC members unanimously approved.
- **WRF-19-08 (Ord.2019-0236) – Waiver of Road Frontage: 1653 Lake Rd.** – This application seeks to waive the road frontage requirement from 80 feet to 0 feet in order to construct a single-family dwelling. A motion to take no action was made by Tommy Ruffin and seconded by Dot Mathias. CPAC members unanimously approved.
- **AD-19-27 – Administrative Deviation: Malnove Drive** – This application seeks to increase the number of required off-street parking spaces from 165 to 319. A motion to take no action was made by Tommy Ruffin and seconded by Dot Mathias. CPAC members unanimously approved.
- **2019-0233 – Conventional Rezoning – 107 Elizabeth Ln.** – This application seeks to rezone 1.53 acres from RLD-60 to CCG-2 in order to allow for self-storage. A motion of no objection to the

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development as long as the structure is consistent with surrounding businesses and the buffer matches existing fencing (to protect privacy of residential neighborhood) was made by Tommy Ruffin and seconded by Dot Mathias. CPAC members unanimously approved.

- **2019-0275 – Conventional Rezoning: 2003 Faye Rd.** – This application seeks to rezone five properties totaling approximately 11.89 acres from RR-Acre to RLD-60 in order to develop the properties for Single Family Dwellings with 60 foot-wide lots. A motion of no objection to RLD-60 but opposition to the conventional rezoning was made by Tommy Ruffin and seconded by Dot Mathias. The Governmental Affairs Subcommittee suggest a PUD so surrounding rural residential residents can see what is proposed in their neighborhoods, and make suggestions for changes if needed. A PUD is a more palatable option. Conventional zoning does not allow for compromise. CPAC members unanimously approved.

Erin Abney, City Planner I may be contacted at (904) 255-7849 or eabney@coj.net

- **Capital Improvement Program (CIP)** – Tommy Ruffin reported that no additional suggestions were made during the CIP Ad Hoc Subcommittee meeting on Thursday, May 2, 2019. The four suggestions that will be submitted to CIP Administrator Teresa Eichner are as follows:
 - Install sidewalks/bike trail from the Mayport Ferry over Sisters Creek Bridge, which will provide access to existing parks on the west side of the water. This would increase ferry ridership from the beaches area.
Build a park on the north side of Fire Station 40, located at 9350 Heckscher Dr. Tear down an unused existing building, in order to build pickleball courts, fishing pier and green space for the community and visitors to enjoy.
 - Install sidewalks on each side of all streets in the Northlake community – approximately 2.5 miles. The sidewalks will improve the safety of residents and enhance the value of the City's assets – City easement.
 - Install sidewalks from the east end of Airport Center Drive to Sheffield Regional Park.
- **Membership** – No Report.
- **Transportation** – Vacant.
- **Ad-Hoc-** Taxation, Revenue, Utilization and Expenditures (T.R.U.E) – No Report.
- **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin announced that on May several North CPAC members came out to support San Mateo's neighborhood cleanup. Eleven bags of trash, seven tires and two cinder blocks were collected. Michelle reminded CPAC members that Ethics training will be held during June's CPAC meeting. If your name is highlighted in yellow on the attendance sheet, please plan to attend the CPAC meeting in June. The Office of Ethics will provide the training. Michelle also announced that there may be a change in the meeting location for the Ethics training. She will keep everyone informed.
Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
- 6. **Chair's Report** – Mike Getchell announced that Friday, May 10 the CPAC Chairs will meet with Chief Administrative Officer Sam Mousa. Mr. Getchell told members that if they have any issues in their neighborhoods that need to be addressed, to please reach out to him so he can bring them to Mr. Mousa's attention.
- 7. **New Business** - None
- 8. **Public Comments/Concerns/Announcements:**
 - Dot Mathias announced that the NCA will meet on the third Monday this month because the 4th Monday is Memorial Day. Ms. Mathias has invited Tim Rogers, Director of Libraries to speak and answer questions at the meeting regarding alternate locations for the new Oceanway Public Library. The meeting will begin at 7 p.m. and will be held at Highlands Middle School in the media room.
 - Chief Greg Burton announced that Sector Q's Sheriffs Watch will no longer meet at Embassy Suite Hotel, but at First Coast High School. Meetings are held the fourth Tuesday of each month beginning at 6 p.m. Gregory.burton@jaxsheriff.org
- 9. **Motion to Adjourn:** Chair Mike Getchell adjourned the meeting at 7:10 p.m.

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Next CPAC Meeting: Wednesday, June 12, 2019, 6:00 p.m. Highlands Branch Library, 1826 Dunn Ave.

Next Governmental Affairs Subcommittee Meeting: Thursday, June 6, 2019, 5:30 p.m. Oceanway Senior Center
12215 Sago Ave. W.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: <http://www.coj.net/departments/public-affairs/public-records-request.aspx>