



JACKSONVILLE POLICE AND FIRE PENSION FUND
ADVISORY COMMITTEE
MEETING SUMMARY – APRIL 11, 2018 – 9:00AM

PRESENT

James Holderfield, Chair
Lt. Michael Shell, Vice Chair
Thomas Lumpkin
Eng. Jean Paravisini
Michael Pelletier
Lt. Christopher Stover

STAFF

Timothy H. Johnson, Executive Director – Plan Administrator
Steve Lundy, Assistant Plan Administrator
Chuck Hayes, Pension Benefits Manager
Lawsikia Hodges, Office of General Counsel – via Webex
Bob Sugarman, Fund Counsel – via Webex

GUESTS

Randy Wyse, President, IAFF Local 122

EXCUSED

Asst. Chief Richard Reichard

Meeting Convened

9:00AM

Meeting Adjourned

9:54AM

NOTICE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. Additional items may be added / changed prior to meeting.

I. MOMENT OF SILENCE

Moment of Silence held for the following deceased members:

Raymond D. Eddins, Retired Firefighter Engineer
Lannie C. Higginbotham, Retired Police Officer
Larry R. Lee, Retired Firefighter Engineer
James C. Norman, Retired Fire Lieutenant
William L. "Bill" Walters, Retired Fire Captain

II. PUBLIC SPEAKING PERIOD

None.

III. CONSENT AGENDA (ITEMS 1-10)

The benefits listed below have been reviewed and approved by the Pension Benefits Manager.

1. MEETING SUMMARY TO BE APPROVED

Motion to approve: LUMPKIN; Second: STOVER; APPROVED UNANIMOUSLY.

1. Summary of the Meeting held March 7, 2018

Copy held in the meeting file.

2. **APPLICATION FOR TIME SERVICE RETIREMENT**

Motion to approve: PELLETIER; Second: LUMPKIN; APPROVED UNANIMOUSLY.

- | | |
|---------------------------|-----------------|
| 1. BROWN, Tammy L. | Police Sergeant |
| Monthly pension base | \$4,062.94 |
| Retirement Date | 03/23/2018 |

3. **APPLICATION FOR CHILD'S BENEFIT**

Motion to approve: PELLETIER; Second: SHELL; APPROVED UNANIMOUSLY.

- | | |
|---------------------------|---|
| 1. RASUL, Na'im T. | Child of Jai-Keria K. Rasul (d. 02/01/2018) |
| Born 07/11/2002 | Dena Rasul (Guardian) |
| 2. RICE, Sage E. | Child of Eric B. Rice (d. 01/22/2018) |
| Born 01/27/2004 | Adrienne Frater (Guardian) |

4. **APPLICATION FOR SURVIVOR BENEFITS**

Motion to approve: SHELL; Second: STOVER; APPROVED UNANIMOUSLY.

- | | |
|-------------------------------|--|
| 1. DELOACH, Barbara L. | Widow of Melvin J. DeLoach (d. 02/14/2018) |
| Monthly gross pension | \$5,604.09 |
| 2. EDDINS, Judy C. | Widow of Raymond D. Eddins (d. 03/19/2018) |
| Monthly gross pension | \$4,139.27 |
| 3. NORMAN, George A. | Widow of James C. Norman Sr. (d. 03/13/2018) |
| Monthly gross pension | \$4,958.87 |
| 4. WALTERS, Betty J. | Widow of William L. Walters (d. 03/09/2018) |
| Monthly gross pension | \$5,920.20 |

5. **APPLICATION FOR TIME SERVICE CONNECTIONS**

Motion to approve: LUMPKIN; Second: SHELL; APPROVED UNANIMOUSLY.

- | | |
|--|----------------|
| 1. FREY, Gary B. | Police Officer |
| Military Service (2 yrs.) | \$24,273.60 |
| 2. GRANT, Terrell T. | Firefighter |
| Military Service (2 yrs.) | \$15,513.60 |
| 3. MARTIN, Wendy H. | Police Officer |
| Military Service (1 yr., 7 mos., 8 days) | \$20,673.17 |

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- | | |
|---|-------------------------------------|
| 4. SOLBERG, John K.
Florida Service (3 yrs.) | Firefighter Engineer
\$38,354.47 |
| 5. SWINTON, Lawanda A.
Duval Service (2 yrs.) | Police Officer
\$7,718.35. |

6. **REFUND OF PENSION CONTRIBUTIONS**

Received as information.

- | | |
|---|-------------------------------|
| 1. CABASOS Jr., Adrian
Refund | Police Officer
\$181.66 |
| 2. KERSHAW, Sean B.
Refund | Police Officer
\$186.86. |
| 3. TERRY, Angel J.
Refund | Police Recruit
\$103.90 |
| 4. WILLIAMS, Cory L.
Refund | Police Officer
\$34,794.18 |

7. **SHARE PLAN DISTRIBUTIONS**

Received as information.

- | | |
|--|------------------------------|
| 1. WILLIAMS, Cory L.
Share Plan Distribution | Police Officer
\$3,167.76 |
|--|------------------------------|

8. **DROP PARTICIPANT TERMINATION OF EMPLOYMENT**

Received as information. #2 Monthly Pension Base & DROP Participation corrected.

- | | |
|---|---|
| 1. SEYMOUR-KEEFE, Tanya M.
Monthly Pension Base
DROP Participation | Police Officer
\$3,193.84
04/11/2015 – 03/23/2018 |
| 2. WALCUTT, Craig R.
Monthly Pension Base
DROP Participation | Police Officer
\$3,267.66
01/14/2017 – 03/09/2018 |

9. **DROP DISTRIBUTIONS**

Received as information.

- | | |
|---|-------------|
| 1. GIDDENS, Gary A.
Entire Rollover Payment | \$16,707.36 |
|---|-------------|

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2. **SEYMOUR-KEEFE, Tanya M.**
Entire value paid over 20 years \$132,542.27
3. **WALCUTT, Craig R.**
Entire value paid over 30 years \$47,790.33

10. **DROP DISTRIBUTIONS FOR SURVIVORS**

Received as information.

1. **DELOACH, Barbara L.**
Entire value paid over 10 years \$96,640.68

IV. **OLD BUSINESS**

None.

V. **COUNSEL REPORTS**

Lawsikia Hodges & Bob Sugarman

Bob Sugarman discussed a court order to garnish a member's (Michael E. Williams) pension. Generally, pension checks are exempt of garnishment; however, a specific legal exception applies to this case. Documents received from the attorneys are insufficient for the PFPF to process the garnishment in this case. Fund Counsel is drafting a new court order, which will be sufficient for the PFPF to process the garnishment.

Bob Sugarman discussed an upcoming potential forfeiture of a member's (Jason W. Mann) pension. The member plead no contest to a felony of tampering with evidence. Fund Counsel will correspond with the member's lawyer to ensure correct interpretation of the court record.

James Holderfield asked if the member has been in regular contact with the PFPF. Chuck Hayes said the member is waiting for correspondence from the PFPF following action on his retirement application.

Bob Sugarman said that he and Lawsikia Hodges spend a lot of time dealing with erroneous court orders. He suggested that proposed court orders should be run by the PFPF before finalization to get the facts straight. It would save the court and the PFPF time and money.

VI. **EXECUTIVE DIRECTOR'S REPORT**

Timothy Johnson

Timothy Johnson said Steve Lundy has made enhancements to the Advisory Committee agenda. The front page and the benefit information has been streamlined. Going forward, Steve Lundy will continue to enhance the agendas.

1. Beaches Time Service Connections

Timothy Johnson discussed the members who purchased Beaches time at 8% instead of the correct rate of 20%. The PFPF is still working on this issue. The PFPF has sent letters to all nine affected members. Mr. Johnson has spoken with five of the nine affected members by phone. Questions remain concerning how to treat members of different statuses (active, retired, DROP). No corrective actions have been taken yet. The PFPF will keep the Advisory Committee informed of any developments.

2. Benefit Corrections / Appeal Policy Update

Timothy Johnson discussed the need for the Benefit Corrections / Appeal Policy due to data errors, programming errors, and human error. He mentioned the Beaches Time Service Connections issue as an example that shows the need for the Benefit Corrections / Appeal Policy. The Benefit Corrections / Appeal Policy will cover underpayments and overpayments to members, and will include a policy related to appeals. The PFPF will keep the Advisory Committee informed of any developments.

3. Bailiff Time Service Connection Update – Handout

Timothy Johnson discussed the latest progress made towards administering Bailiff Time Service Connection applications. He and Chuck Hayes met with JSO on Monday afternoon. JSO is making considerable progress on the data file the PFPF needs to begin processing the Bailiff Time Service Connections. Some members may be delaying retirement until their Time Service Connection is processed. James Holderfield had previously asked Mr. Johnson to prepare a list of all members who had made a Bailiff Time Service Connection application along with their pension dates in order to see who is closest to retirement.

James Holderfield mentioned a couple members who had told him that they are ready to retire once their Bailiff Time Service Connection is processed.

Timothy Johnson said the PFPF will follow its policy to administer the applications on a first come, first serve basis. Once the PFPF receives the data file from JSO, the applications will be processed as quickly as possible.

4. DROP & COLA Plan Election

Timothy Johnson described the progress made on administering the action plan set forth in the DROP & COLA Benefits opinion adopted by the Board in February. Affected members may irrevocably elect to remain under the 2015 Plan, or to switch to the 2017 Plan. The PFPF and Fund Counsel has drafted the election form. The PFPF will schedule a special workshop for these affected members before they are requested to make their election. The PFPF is working to identify all members affected. Once all affected members have made their elections, ITD will make programming changes to JaxPension. Mr. Johnson urged the Advisory Committee to communicate patience to the affected members. This is a long-term project which must be done correctly.

Thomas Lumpkin asked if all affected members have been identified.

Timothy Johnson mentioned the Retroactive Benefits Study performed by the Fund Actuary last fall which preceded the DROP & COLA Benefits opinion. The Retroactive Benefits Study identified the members who have retired or entered the DROP. The DROP & COLA Benefits opinion has defined affected members, including active members who became eligible to retire or enter the DROP under the 2015 Plan.

Michael Pelletier asked if the process of implementing changes in JaxPension would delay members' retirement applications.

Chuck Hayes said there would be no delay, however adjustments may be made once all changes have been implemented.

Randy Wyse asked what would happen in the case of a member not making an election.

James Holderfield recalled a comment made by Lawsikia Hodges at a prior meeting: members who do not make an election would remain on the 2015 Plan.

Randy Wyse said he would communicate to members the need to make their elections.

5. Quarterly DROP Statistics

Steve Lundy discussed the Quarterly DROP Statistics, noting that the average whole years of service is slowly increasing. Mr. Lundy suspects this is due to members delaying their DROP enrollment until all the collectively bargained raises take effect and apply to members' pension average.

6. New PFPF Newsletter Savings

Steve Lundy discussed the impact of his initiative to begin distribution of the PFPF Newsletter by email only. His initiative will result in over \$26,000 in annual savings to the Fund due to the utilization of the email service Constant Contact. This reduces costs by over 96%.

Steve Lundy discussed the benefits of the email service, noting that it provides a multitude of functions and capabilities for the PFPF to engage its members and the public at no additional cost.

Steve Lundy showed the Advisory Committee the March 22, 2018 edition of the PFPF News, which was the first email newsletter. He also demonstrated some of the functions and capabilities of the Constant Contact service. He said there are many other functions and capabilities the service puts at the PFPF's disposal regarding reader engagement, interest, and outreach.

VII. NEW BUSINESS

None.

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Steve Lundy, Assistant Plan Administrator
Posted 04/13/2018
Revised 05/09/2018

James Holderfield, Chair
To be approved at the Advisory Committee Meeting on May 9, 2018.

The next regular meeting will be held Wednesday, May 9, 2018 at 9:00AM.