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JACKSONVILLE POLICE AND FIRE PENSION FUND  
ADVISORY COMMITTEE  
MEETING AGENDA – JULY 11, 2018 – 9:00AM

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**PRESENT**

James Holderfield, Chair  
Lt. Michael Shell, Vice Chair  
Thomas Lumpkin  
Eng. Jean Paravisini  
Michael Pelletier  
Lt. Christopher Stover

**STAFF**

Timothy H. Johnson, Executive Director – Plan Administrator  
Steve Lundy, Assistant Plan Administrator  
Bob Sugarman, Fund Counsel – via Webex

**EXCUSED**

Asst. Chief Richard Reichard  
Chuck Hayes, Pension Benefits Manager  
Lawsikia Hodges, Office of General Counsel

**GUESTS**

Randy Wyse, President, IAFF Local 122

**Meeting Convened:** 9:00AM

**Meeting Adjourned:** 9:48AM

NOTICE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. Additional items may be added / changed prior to meeting.

**I. MOMENT OF SILENCE**

Harry D. Beckham, Retired Fire Captain  
Raymond R. Jacobs, Retired Firefighter Engineer  
Robert O. Tarkington, Retired Firefighter Engineer  
Thomas L. Welch, Retired Police Officer

**II. PUBLIC SPEAKING PERIOD**

None.

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III. **CONSENT AGENDA (ITEMS 1-9)**

***Motion to approve: SHELL; Second: STOVER; APPROVED UNANIMOUSLY.***

*The benefits listed below have been reviewed and approved by the Pension Benefits Manager.*

1. **MEETING SUMMARY TO BE APPROVED**

1. **Summary of the Meeting held June 6, 2018**  
Copy held in the meeting file.

2. **APPLICATION FOR TIME SERVICE RETIREMENT**

1. **TAYLOR, James M.** Police Sergeant  
Monthly pension base \$3,964.71  
Retirement Date 06/29/2018
2. **CARPENTER, Michael J.** Fire Lieutenant  
Monthly pension base \$4,050.52  
Retirement Date 06/22/2018

3. **APPLICATION FOR SURVIVOR BENEFITS**

1. **CROFT, Margaret M.** Widow of James P. Croft (d. 05/27/2018)  
Monthly gross pension \$1,697.91
2. **JACOBS, Rachel M.** Widow of Raymond R. Jacobs (d. 06/10/2018)  
Monthly gross pension \$2,796.74
3. **WELCH, Cecelia G.** Widow of Thomas L. Welch (d. 06/12/2018)  
Monthly gross pension \$559.31

4. **APPLICATION FOR TIME SERVICE CONNECTIONS**

1. **BARRIER, Jonathan S.** Police Officer  
Military Service (7 mos.) \$7,467.61
2. **GILLILAND Jr., Mitchell C.** Police Officer  
Florida Service (2 yrs., 10 mos., 22 days) \$23,521.27
3. **MIDDLETON, Kenneth D.** Firefighter Engineer  
COJ Service (2 yrs., 5 mos., 16 days) \$15,658.51

**5. RESCISSION OF DROP PARTICIPATION**

1. **HODGE III, Clarence** JFRD Fire Prevention Manager  
DROP Commencement 07/05/2014  
DROP Rescission 06/15/2018  
Pension Contribution Requirement \$18,272.03

**6. REFUND OF PENSION CONTRIBUTIONS**

*To be received as information*

1. **WILLIAMS, Travis J.** Firefighter Engineer  
Refund \$31,876.48

**7. SHARE PLAN DISTRIBUTIONS**

*To be received as information*

1. **CARPENTER, Michael J.** Fire Lieutenant  
Share Plan Distribution \$3,167.76
2. **WHITAKER, Lance C.** Police Officer  
Share Plan Distribution \$3,167.76

**8. DROP PARTICIPANT TERMINATION OF EMPLOYMENT**

*To be received as information*

1. **BENNETT, Charles L.** Police Officer  
Monthly Pension Base \$3,172.57  
DROP Participation 07/06/2013 – 06/29/2018
2. **CLARK, Gloria W.** Police Officer  
Monthly Pension Base \$3,228.88  
DROP Participation 10/08/2016 – 06/01/2018
3. **HARRELL, Samuel L.** Firefighter  
Monthly Pension Base \$3,033.80  
DROP Participation 07/06/2013 – 06/29/2018
4. **HESTER Jr., Randall W.** Police Officer  
Monthly Pension Base \$3,299.97  
DROP Participation 04/12/2014 – 06/29/2018

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5. **JOHNSON, Adrian D.** Fire District Chief  
Monthly Pension Base \$5,854.02  
DROP Participation 07/06/2013 – 06/29/2018
6. **JONES, Larry L.** Police Lieutenant  
Monthly Pension Base \$5,683.62  
DROP Participation 07/06/2013 – 06/29/2018
7. **JONES, Michael A.** Police Officer  
Monthly Pension Base \$3,189.57  
DROP Participation 07/06/2013 – 06/29/2018
8. **KIPPLE, Andrew F.** Police Officer  
Monthly Pension Base \$3,343.13  
DROP Participation 01/04/2014 – 06/29/2018
9. **LONG, Kimberly A.** Police Officer  
Monthly Pension Base \$3,233.63  
DROP Participation 07/06/2013 – 06/29/2018
10. **LINDSEY, Sean D.** Police Officer  
Monthly Pension Base \$3,217.08  
DROP Participation 07/06/2013 – 06/29/2018
11. **MILTON, Jack W.** Fire Lieutenant  
Monthly Pension Base \$3,637.65  
DROP Participation 07/06/2013 – 06/29/2018
12. **NELSON, Brandon T.** Fire Battalion Chief  
Monthly Pension Base \$5,348.01  
DROP Participation 07/06/2013 – 06/29/2018
13. **PENA, Ivan** Police Officer  
Monthly Pension Base \$3,312.33  
DROP Participation 07/06/2013 – 06/29/2018
14. **PETERSON, Timothy P.** Firefighter Engineer  
Monthly Pension Base \$3,456.01  
DROP Participation 07/06/2013 – 06/29/2018
15. **PHILLIPS III, Herman R.** Fire Captain  
Monthly Pension Base \$4,223.14  
DROP Participation 07/06/2013 – 06/29/2018
16. **RAHM, Scott C.** Fire Lieutenant  
Monthly Pension Base \$5,211.03

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DROP Participation 07/06/2013 – 06/29/2018

17. **ROHDE, Daneen K.** Police Officer  
Monthly Pension Base \$3,193.45  
DROP Participation 07/06/2013 – 06/29/2018
18. **ROLLO Jr., Ronald J.** Police Officer  
Monthly Pension Base \$3,194.61  
DROP Participation 07/06/2013 – 06/29/2018
19. **ROBERTS, Arretta A.** Police Officer  
Monthly Pension Base \$3,145.77  
DROP Participation 07/06/2013 – 06/29/2018
20. **STEEG, David P.** Fire Lieutenant  
Monthly Pension Base \$3,418.20  
DROP Participation 07/06/2013 – 06/29/2018
21. **TRANQUILLE, Jean C.** Assistant Chief  
Monthly Pension Base \$7,002.11  
DROP Participation 07/06/2013 – 06/29/2018
22. **VERMILLION, Douglas K.** Police Officer  
Monthly Pension Base \$3,198.63  
DROP Participation 07/06/2013 – 06/29/2018
23. **WEBER, Guy E.** Police Sergeant  
Monthly Pension Base \$3,811.24  
DROP Participation 07/06/2013 – 06/29/2018
24. **WEEKS, Joel A.** Police Sergeant  
Monthly Pension Base \$3,941.86  
DROP Participation 07/06/2013 – 06/29/2018
25. **WHITCOMB, John T.** Police Officer  
Monthly Pension Base \$3,178.52  
DROP Participation 07/06/2013 – 06/29/2018
26. **WILLINGHAM, Tim D.** Police Sergeant  
Monthly Pension Base \$3,825.79  
DROP Participation 07/06/2013 – 06/29/2018

9. **DROP DISTRIBUTIONS**

*To be received as information*

1. **BENNETT, Charles L.**

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Entire value paid over 45.5 years \$251,262.11

2. **CLARK, Gloria W.**

Entire value paid over 35 years \$70,925.23

3. **HARRELL, Samuel L.**

Partial Rollover \$40,271.35

Remaining value paid over 30 years \$200,000.00

4. **HESTER Jr., Randall W.**

Entire value paid over 44.6 years \$210,244.52

5. **JOHNSON, Adrian D.**

Entire value paid over 46.5 years \$463,628.19

6. **JONES, Larry L.**

Partial Lump Sum \$41,240.63

Remaining value paid over 35 years \$400,000.00

7. **JONES, Michael A.**

Partial Lump Sum \$38,000.00

Remaining value paid over 30 years \$214,608.19

8. **KIPPLE, Andrew F.**

Entire value paid over 35 years \$228,385.46

9. **LONG, Kimberly A.**

Partial Lump Sum \$25,000.00

Remaining value paid over 30 years \$231,096.87

10. **LINDSEY, Sean D.**

Entire value paid over 50.5 years \$254,785.58

11. **MILTON, Jack W.**

Entire value paid over 35 years \$288,095.04

12. **NELSON, Brandon T.**

Entire value paid over 49.5 years \$423,553.10

13. **PENA, Ivan**

Entire value paid over 35 years \$262,331.38

14. **PETERSON, Timothy P.**

Entire value paid over 30 years \$273,709.96

15. **PHILLIPS III, Herman R.**

Entire value paid over 46.5 years \$334,465.18

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16. **RAHM, Scott C.**  
Entire value paid over 42.6 years \$412,704.47
17. **ROHDE, Daneen K.**  
Entire value paid over 44.6 years \$252,915.97
18. **ROLLO Jr., Ronald J.**  
Entire value paid over 48.8 years \$253,006.27
19. **ROBERTS, Arretta A.**  
Partial Lump Sum \$100,000.00  
Remaining value paid over 30 years \$149,140.85
20. **STEEG, David P.**  
Entire value paid over 30 years \$270,715.73
21. **TRANQUILLE, Jean C.**  
Partial Lump Sum \$62,500.00  
Remaining value paid over 20 years \$481,098.18
22. **VERMILLION, Douglas K.**  
Partial Rollover \$50,000.00  
Remaining value paid over 30 years \$203,060.37
23. **WEBER, Guy E.**  
Entire value paid over 47.5 years \$301,841.89
24. **WEEKS, Joel A.**  
Entire value paid over 48.8 years \$312,188.65
25. **WHITCOMB, John T.**  
Entire value paid over 25 years \$251,733.21
26. **WILLINGHAM, Tim D.**  
Entire value paid over 37.8 years \$302,995.53

**IV. OLD BUSINESS**

**1. Benefit Correction / Appeal Policy**

***Motion to approve: PELLETIER; Second: SHELL; APPROVED UNANIMOUSLY.***

*Bob Sugarman reviewed the Benefit Correction / Appeal Policy with the Advisory Committee, noting that it has been a collaboration between his office, OGC, and the PFPF office for months, and now is ready for a final recommendation by the Advisory Committee. He briefly outlined the policy as attached.*

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Timothy Johnson said that the current iteration of the policy adds the option of utilizing the services of a hearing officer, which would save time and money on sophisticated cases. He said he is pleased with the policy after many months of work. He thanked the Advisory Committee for their involvement in the process.

Timothy Johnson said that members affected by the Board's eventual decision on the Beaches Time Service Connections issue might be the first to make an appeal under the new policy.

Michael Shell noted two corrections needed on the policy. The first is on page 6, section iii and subsection c, which references a subsection 'e', which does not appear in the document.

Bob Sugarman clarified that should refer to a small Roman numeral 'v'.

Michael Shell noted the second correction: under section titled 'Repayment Plan Guidelines', the last bold heading 'Total overpayment up to \$1500 or 30%...' should read 'Total overpayment over \$1500 or 30%...'.

Bob Sugarman asked Steve Lundy if he had a copy of the WORD draft document of the policy and could make the change.

Steve Lundy said he has the file and would make the changes.

James Holderfield asked for a motion if there was no more discussion of the policy. He said the policy is fantastic and has been needed for a while.

**Michael Pelletier made a motion to approve the Benefit Correction / Appeal Policy. Seconded by Michael Shell. The vote passed unanimously.**

**V. COUNSEL REPORTS**

Bob Sugarman

Bob Sugarman updated the Advisory Committee on an opinion in process concerning whether a child of a deceased member can 'disclaim' benefits in order to receive a refund of contributions instead. The deceased member's contributions are almost four times the value of the child's benefit. The answer is yes, however the child has to jump through some legal hoops first:

1. The child has to go to court to get an appointed guardian;
2. The guardian must disclaim the child's benefit on the child's behalf;
3. The guardian must bring the notarized disclaimer to the PFPF office; and
4. The PFPF office would refund the member's contributions to the estate of the deceased member.

Bob Sugarman suggested that in the next round of collective bargaining negotiations, the unions may want to consider what other pension plans do: always having the refund of contributions option



available, and to give the Board of Trustees permission to make contribution refunds to designated beneficiaries.

Bob Sugarman also suggested that the PFPF office educate members to consult with the PFPF office before getting court orders regarding their pension – about one-third of all court orders received by the PFPF are incorrect. If the members contacted the PFPF office first, the PFPF could tell them exactly what kind of order they need. This would save the member lots of money in legal fees.

James Holderfield said it would be a good idea to remind members of this in the newsletter, or in the online portal which is in development.

Bob Sugarman mentioned a 'divorce kit', which would state what the law says about court orders regarding pensions, and this would inform members what to do.

James Holderfield asked Bob Sugarman to send a divorce kit to Timothy Johnson and Steve Lundy and they could work on something similar for the PFPF's members.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

Timothy Johnson

### **1. Bailiff Time Service Connections – Update**

James Holderfield said that the City has kicked this issue back to the PFPF and is saying they have no means to validate the data file – even though they have custody of the pay stubs. It is not fair for the PFPF to have to validate the data – it cannot truly validate the data. Some folks will disagree with the PFPF's analysis of the data.

Timothy Johnson said that JSO has done an outstanding job identifying former bailiffs affected by the opinion. We have concluded that we want every pay element that existed for all affected members. He said he is hopeful that the PFPF will receive the file by the end of the month. Once received, the PFPF will make a list of who may connect time, how much time, and at what cost to the member and JSO. This information will come back to the Advisory Committee

### **2. Beaches Time Service Connections – Update**

Timothy Johnson updated the Advisory Committee on the status of the Beaches Time Service Connections (TSC) issue. The affected members have not received an update since March. In March, they were given an explanation of the legal memo and how any administrative changes would affect them financially. The Board later asked the PFPF to come up with three options to resolve the issue, and those options were presented and analyzed in May. The Board has not made a final decision on how this issue would be corrected.

Timothy Johnson said he has been asked to discuss the TSC issue with affected members at the police union and fire union. This would be to give members a fresh update of the issue.

**3. New PFPF Affidavits – Update**

*Timothy Johnson briefly described the newly updated affidavits which will be mailed to members in August. The updated affidavit accomplishes four purposes:*

- 1. Updated Appearance;*
- 2. Legal language clarifying what members are affirming;*
- 3. Reemployment language; and*
- 4. Refreshing member data.*

*Timothy Johnson said he would go on the road to educate retirees at the REA, NARC, and Retired Firefighters to familiarize themselves with the new affidavit. Members should not be anxious about a different looking form.*

*James Holderfield said the new affidavits look fantastic.*

**4. DROP & COLA Benefits Election – Update**

*Steve Lundy*

*Steve Lundy updated the Advisory Committee on the progress of the DROP & COLA Benefits election. The PFPF is waiting to receive the four remaining members' election forms. So far, not a single member has chosen the variable rate plan (2015-304-E). Everyone has chosen the fixed rates under 2017-259.*

*Timothy Johnson reminded the Advisory Committee of the Summer Social event, and encouraged all to attend if possible.*

*James Holderfield said the Summer Social would be a good opportunity for the Advisory Committee to meet all the professionals involved with the administration of the Fund.*

**VII. NEW BUSINESS**

*None.*

Steve Lundy, Assistant Plan Administrator  
Posted 07/12/2018

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James Holderfield, Chair

To be approved at the Advisory Committee Meeting on August 8, 2018.

The next regular meeting will be held Wednesday, August 8, 2018 at 9:00AM.