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**JACKSONVILLE POLICE AND FIRE PENSION FUND  
BOARD OF TRUSTEES  
MEETING SUMMARY – DECEMBER 15, 2017 – 9:00AM  
RICHARD “DICK” COHEE BOARD ROOM**

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**PRESENT**

Lt. Richard Tuten III, Board Chair  
Richard Patsy, Board Secretary  
Lt. Chris Brown, Trustee  
Willard Payne, Trustee  
Nawal McDaniel, Trustee

**STAFF**

Timothy H. Johnson, Executive Director – Plan Administrator  
Steve Lundy, Assistant Plan Administrator  
Joey Greive, Fund Treasurer  
Lawsikia Hodges, Office of General Counsel  
Dan Holmes, Summit Strategies – *via webex*  
Pete Strong, Fund Actuary – *via webex*  
Bob Sugarman, Sugarman & Susskind, Pension Counsel  
Denice Taylor, Court Reporter

**GUESTS**

Paul Daragjati, Klausner & Kauffman  
Jason Gabriel, Office of General Counsel  
Bill Gassett  
Michael Lynch, JFRD  
Mark Muchowicz, JSO  
Chief Larry Schmitt, JSO  
Phil Vogelsang  
Randy Wyse, President, Jacksonville Association of Firefighters  
Steve Zona, President, FOP

**ASSISTANT PLAN ADMINISTRATOR’S NOTE:**

*Please see the official Transcript for a more detailed summary of this meeting.*

**I. CALL TO ORDER**

***Chairman Richard Tuten called the meeting to order at 9:06AM.***

**II. PLEDGE OF ALLEGIANCE**

**III. A MOMENT OF SILENCE WAS OBSERVED FOR THE FOLLOWING DECEASED MEMBERS:**

Larry J. Beck, Retired Firefighter Engineer  
Mark Douglas Fletcher, Retired Firefighter  
Dennie C. Haltiwanger, Retired Police Sergeant  
Donald K. Whitman, Retired Fire Lieutenant

**IV. LT. RICHARD TUTEN III RECOGNITION**

*Timothy Johnson and the Board of Trustees recognized Lt. Richard H. Tuten III for his service and dedication to the Board of Trustees since 2003. Timothy Johnson presented Richard Tuten with an award and a cake for after the meeting.*

**V. PUBLIC SPEAKING PERIOD**

*Randy Wyse gave public comment and said that a grievance has been filed in relation to the administration of the Chapter Funds.*

*Steve Zona gave public comment and congratulated Richard Tuten for his service. He also said that a grievance has been filed regarding the use of the Chapter Funds.*

*Phil Vogelsang gave public comment, and referenced the grievance which was filed. He outlined the argument of the grievance regarding the Chapter Funds.*

*The Board of Trustees discussed the Chapter Funds and the grievance filed by the unions.*

*Jason Gabriel handed out the memo from OGC regarding the use of the Chapter Funds.*

***A motion was made by Chris Brown to delay the Share Plan allocation until the grievance plays out, seconded by Willard Payne. Discussion:***

Bob Sugarman agreed that the delay was the most prudent measure the Board could take.

**The vote passed unanimously.**

Bob Sugarman added that the unions should notify the Board when the grievance is settled. He said that once the Board is notified, the matter will be put back on the agenda.

**VI. CONSENT AGENDA – ITEMS 2017-12-(01-11)CA**

**2017-12-01CA**

Meeting Summary Approved

1. Meeting Summary of the Board of Trustees Meeting held November 16, 2017. Copies held in the meeting files.

**2017-12-02CA**

Disbursements

The listed expenditures in DISBURSEMENTS A & B have been reviewed and deemed payable. The Police and Fire Pension Fund Finance Manager certifies that they are proper and in compliance with the appropriated budget.

**Disbursements A**

11-1-2017 thru 11-30-2017

NONE

**Disbursements B**

11-1-2017 thru 11-30-2017

1. Transaction list of Accounts Payable distributions      \$      **23,516.98**

**2017-12-03CA**

Pension Distributions

**A. November 3, 2017**

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1.	Regular Gross	\$	5,459,214.98
2.	Regular Lumpsum	\$	11,007.96
3.	Regular Rollover	\$	0.00
4.	Regular DROP Gross	\$	1,146,891.70
5.	DROP Lumpsum	\$	505,393.61
6.	DROP Rollover	\$	0.00
<b>TOTAL</b>		<b>\$</b>	<b>7,122,508.25</b>

**B. November 17, 2017**

1.	Regular Gross	\$	5,456,514.80
2.	Regular Lumpsum	\$	2,095.78
3.	Regular Rollover	\$	0.00
4.	Regular DROP Gross	\$	1,146,891.70
5.	DROP Lumpsum	\$	0.00
6.	DROP Rollover	\$	0.00
<b>TOTAL</b>		<b>\$</b>	<b>6,605,502.28</b>

*All calculation and dollar amounts have been reviewed and calculated in accordance with accepted procedures.*

*The following Consent Agenda items 2017-12-(04-07) were verified with supporting documentation and approved at the Advisory Committee meeting held on December 13, 2017. Vote was unanimous.*

**2017-12-04CA**

*Applications for Membership*

**2017-12-05CA**

*Applications for Vested Retirement*

**2017-12-06CA**

*Applications for Time Service Connections*

**2017-12-07CA**

*Applications for DROP*

The following Consent Agenda items 2017-12-(08-11) were verified with supporting documentation and received as information at the Advisory Committee meeting held on December 13, 2017.

**2017-12-08CA**

*Refund of Pension Contributions*

**2017-12-09CA**

*Share Plan Distributions*

**2017-12-10CA**

*DROP Participant Termination of Employment*

**2017-12-11CA**

*DROP Distributions*

***A motion was made by Chris Brown to approve the Consent Agenda items 2017-12-(01-11CA), seconded by Richard Patsy. Discussion:***

Timothy Johnson said that 2017-12-04CA Applications for Membership references a member who should have been on the last agenda, and was hired prior to 10-1-17. He said that the member has resigned already, but needed to be included on the record.

***The vote passed unanimously.***

**VII. COUNSEL REPORTS**

*Lawsikia Hodges & Pedro Herrera*

**1. Joint Annual Status Report  
(Judge's Response)**

*Jason Gabriel*

*The Board of Trustees discussed the Joint Annual Status Report and Consent Decree with Jason Gabriel.*

*Jason Gabriel suggested that the Board of Trustees may want to terminate the agreement.*

**A motion was made by Richard Tuten to find an outside counsel to examine the agreement and decide if it is in the Board's best interest to terminate the agreement.**

Richard Tuten warned the Board of Trustees to be very careful what it decides to stop doing because it makes life easier. He said that major implications are down the road. He wished the Board of Trustees good luck.

**The motion was not seconded, and did not go to a vote.**

2. **Ordinance 2017-759 – Reemployed Pensioners  
(& Impact Statement – GRS)**  
*Lawsikia Hodges, Chief Larry Schmitt & Pete Strong*

Chief Larry Schmitt discussed Ordinance 2017-759 with the Board of Trustees.

Timothy Johnson informed the Board that any ordinance change requires a letter to Council including comments from the Board.

Pete Strong said that there will be no actuarial impact to the Fund resulting from Ordinance 2017-759.

**A motion was made by Chris Brown to direct Timothy Johnson to draft a letter to Council, summarizing the Board's comments in favor of Ordinance 2017-759, including the statement of no actuarial impact by Pete Strong, seconded by Willard Payne. The vote was unanimous.**

Chief Larry Schmitt thanked Richard Tuten for his service.

Bill Gassett gave public comment and gave his opinion disapproving of the Fund's asset allocation. He also thanked Richard Tuten for his service as a Trustee.

### **VIII. INVESTMENT CONSULTANT REPORTS**

*Dan Holmes*

Dan Holmes said that it has been a pleasure working with Richard Tuten over the years. He said he appreciates Richard Tuten's hard work and perspective. He said that Richard Tuten is leaving on a high note – as of this week, the Fund will hit \$2 billion in market value.

1. **Flash Report – November 30, 2017**

*Dan Holmes discussed the Flash Report as attached with the Board of Trustees.*

2. **Economic & Capital Market Update – November 30, 2017**

*Dan Holmes discussed the Economic & Capital Market Update as attached with the Board of Trustees.*

3. **Allocation of Cash Contribution**

***A motion was made by Chris Brown to approve the FIAC's recommendation to allocate the City's Cash Contribution to the Fund, as shown in Dan Holmes' memo, seconded by Richard Patsy. The vote passed unanimously.***

IX. **EXECUTIVE DIRECTOR'S REPORT**

*Timothy H. Johnson*

*Timothy Johnson highlighted the contents of his report, noting that there is only one action item – the 2018 Calendar created by Steve Lundy.*

*Timothy Johnson described the letter from the Treasurer regarding the supplemental payment, and the proposed change in its calculation. He said that he has asked OGC to look at the legislation and give an opinion on the best way the PFPF should calculate and pay the supplement.*

*Joey Greive discussed changing the supplemental payment's calculation in order to better comply with the law.*

***A motion was made by Chris Brown to approve the PFPF's 2018 Calendar, seconded by Willard Payne. The vote passed unanimously.***

X. **COUNCIL LIAISON UPDATE**

*Greg Anderson*

*Greg Anderson was not present therefore no Council Liaison Update was given.*

**XI. OLD BUSINESS**

1. **Share Plan**  
*Timothy Johnson & Lawsikia Hodges*

*(Discussed previously in the meeting)*

2. **2017-10-04CA – APPLICATION FOR MEMBERSHIP**

1. **BENTLEY Jr., Thomas M.**  
Previously approved under Trustee Rule 13.3 – amended to cleared
2. **HURLOCK, Ryan J.**  
Previously approved under Trustee Rule 13.3 – amended to cleared
3. **REYNOLDS, Christopher P.**  
Previously approved under Trustee Rule 13.3 – amended to cleared
4. **SWANSON, Anthony T.**  
Previously approved under Trustee Rule 13.3 – amended to cleared

***A motion was made by Chris Brown to amend the Applications for Membership to cleared, seconded by Nawal McDaniel. The vote passed unanimously.***

**XII. NEW BUSINESS**

**XIII. NEXT SCHEDULED MEETING**

***Friday, January 19<sup>th</sup>, 2018 at 9:00AM***

**XIV. ADJOURNMENT**

*Richard Tuten said that it has been a pleasure.*

***Chairman Richard Tuten adjourned the meeting at approximately 10:55AM.***



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**NOTES:**

Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting.

Additional items may be added / changed prior to meeting.

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Board Secretary

To be approved at the Board of Trustees Meeting on January 19, 2018