

Kaizen Event Charter

PROJECT AREA: Resiliency / Stormwater DESCRIPTION: Interagency Process Improvement EVENT DATE: 4/17/2019 (Wed.)

Problem Statement

Stormwater systems may be constructed pre-rule (no permit), not constructed in accordance with its permit, and/or not adequately maintained. This situation leads to poor system performance and causes adverse impacts to citizens and the environment.

Event Objectives

1. Obtain understanding of each agency's responsibilities and priorities within scope of problem.
2. List, categorize, and prioritize stormwater system failures.
3. Determine what solutions are best implemented through a permitting approach or compliance approach.
4. Generate: document delineating interagency responsibilities, brief and general standard operating procedure for compliance efforts, list of suggested solutions and comments for the Committee.

Team Members

<p>TEAM LEADER <u>DEP N.E. District- Greg Strong/Tom Kallemeyn</u></p> <p>CHAMPION <u>Storm Resiliency & Infrastructure Committee</u></p> <p>FACILITATOR <u>DEP NED- Hunter Bradshaw</u></p> <p>RECORDERS <u>DEP NED- Victoria Ford</u> <u>DEP NED- Jay Patel</u></p>	<p>TEAM <u>COJ- Bill Killingsworth, Bill Joyce, Ellyn Cavin</u> <u>Tanja McCoy</u></p> <p><u>SJRWMD- Brad Purcell, Geoff Sample</u></p> <p><u>DEP NED- June Shi, Matt Kershner, Jim Maher</u></p>
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Pre-Event Action Items (customer impact,data, facilities, maintenance, staffing, etc)	Completion Date	Assigned to
1. Read and review previous stormwater PowerPoints presented at committee meeting.	COB 4/15/2019 (Mon.)	All participants
2. Be familiar with the concept of Kaizen via material provided before the event.	"	"
3. Provide rough draft of agency-specific answers to event objectives #1 and #2.	"	"
4. Be familiar with any databases and/or inventories of stormwater systems within one's agency or be familiar with the need for said database and/or inventories. This includes knowing information on complaints received and other relevant complaint information.	"	"