



Office of Mayor-Elect Lenny Curry

Infrastructure Sub-Committee Meeting

Task Force: Operations

June 22, 2015

Jacksonville University

Davis College of Business

Public Policy Institute

2800 University Blvd, Room 287

IN ATTENDANCE:

Mr. Ed Burr, Chair

Mr. Derek Igou, Task Force Chair

Mr. Mark Middlebrook, Member

Ms. Megha Parekh, Member

Mr. Brian Shell, Member

Mr. Greg Nettuno, Member

Mr. Rick Morales, Member

Mr. Deno Hicks, Member

Mr. Scott Shine, Member

Ms. Jody Brooks, OGC Representative

Mr. Daryl Joseph, SME

Mr. Jim Robinson, SME

Chief Moreland, Co-Chairman, MTT

Guest:

Mr. Dave Herrell

Mr. Jim McFussell

Mr. Matt Rapp

Mr. Alan Verlander

Mr. Rick Catlett

Mr. Jeff Foster

Mr. Bryan Mosier

Ms. Angie Dixon

Mr. Dave McDaniel

Mr. Robert Prado

117 W. Duval Street, Suite 240

Jacksonville, Florida 32202

Tel: (904) 630-7200

Fax: (904) 630-7248

Ms. Kimberly Scott
Mr. Michael Chao
Mr. Bryan Spell
Mr. Jon McBowan

The Task Force meeting called to order at 2:10 p.m.

There was a motion and second to approve the minutes from the June 17th, 2015 meeting – the motion passed.

The first presentation was by the Jacksonville Sports Council, Rick Catlett presenting. Handout #1 (JAXSPORTS Council) was passed out.

Mr. Rick Catlett spoke of the creation of the public/private partnership between the City of Jacksonville, JAX Chambers, Visit Jacksonville and Gator Bowl Sports. He detailed the value of a public/private partnership. He listed the JAXSPORTS Council's objectives. Their main focus is to look after the current signature events they have in Jacksonville before trying to bring in new events. They believe they need to go outside county lines and make it all of northeast Florida. He discussed the various members of the JAXSPORTS Council as noted in the handout.

Mr. Rick Catlett detailed what the JAXSPORTS Council's vision is for the position of Sports/Entertainment Officer within the City of Jacksonville. They would like the position to serve as the contract administrator and liaison for all sporting events in Northeast Florida.

Mr. Matt Rapp, THE PLAYERS, spoke about when the JAXSPORTS Council was formed. He spoke of the impact of sports in the community and its positive impact on quality of life. He spoke of the economic effects: direct economic impact and economic development.

The JAXSPORTS Council completed their presentation and departed.

Mr. Dave Herrell provided a handout from Sports and Entertainment.

Mr. Dave McDaniel presented for the Mowing and Landscaping Division and the mowing abatement assignments from code enforcement. They mow right-of-ways and retention ponds. They treat retention ponds and other duties. They have started a new plant growth program; trying to implement a program that will save the city money. They researched with Hillsborough County to see what Hillsborough had done in their county program. They, also, do the mowing for code enforcement.

He spoke of his experience with mowing in the City of Jacksonville and the start of the new division: Mowing and Landscaping. His expertise is in the mowing; he stated he could not provide any input on code enforcement and what resources are needed to successfully administer the contracts for the mowing abatement. He was able to newly hire thirteen inspectors. A large part of the new inspector's time is on code abatement. They had received over 800 work orders and over 600 post inspections for this month alone for code abatement mowing. A huge amount of the inspectors' time is spent on the code abatement mowing.

Mr. Dave McDaniel stated he would want more contract inspectors. His current inspectors are largely spent on code enforcement mowing. Until the past year, he had only had two contract inspectors: one for each side of the River. It was hard keeping up with all the jobs located throughout the City and trying to keep the contractors honest with only two people inspecting the work.

Mr. Dave McDaniel's recommendation to the subcommittee task force is that the code enforcement mowing (mowing abatement) would be better served back in the Code Enforcement division. This would provide one entity in charge of the whole process from start to completion. It would be more efficient back in Code Enforcement.

Mr. Robert Prado presents the work flow for a citation from the start to the ending of a case (closure). Handout # 2 (Work Flow Chart of a Violation) was provided to the subcommittee members. Handout #3 (Re-occurring Issues with Mowing and Landscape Maintenance Division) was passed out to the subcommittee members.

Mr. Jim Robinson stated the backlog experienced by Code Enforcement was 150% due to the fact that the division was not established until April 2014. A question was asked, prior to the establishment of the mowing division, what was the back log and status of work orders?

Mr. Brian Mosier responded that the backlog prior to the establishment of the mowing division fluctuated quite often due to funding issues and problems code enforcement had with some contractors, which was handled thru the Ombudsman. Mr. Brian Mosier stated there has been some improvement since the mowing division was established.

Mr. Brian Mosier was asked; would the mowing for code compliance be better served back under code compliance? He responded that prior to the Mowing and Landscape Division taking on the Code Enforcement mowing, he expressed his opinion that all parties involved (including mowing inspectors) must know and understand the code enforcement laws, rules, regulations, etc. It is important for the management team to be housed centrally for better control and the need for constant communication. The code supervisors are not in the communications loop now, where they used to be an integral part of the communications.

Ms. Kimberly Scott was asked if she is in agreement with Mr. Dave McDaniel's recommendation to return the mowing abatement back to the Code Enforcement Division if the needed resources and funding were available. She responded that to answer, she would need to review the entire program and the contracts that are being handled by the Mowing and Landscaping Division.

Mr. Dave McDaniel stated the contracts did not change. The contracts are the same ones that were in place when the mowing responsibility was under Code Enforcement. Mr. Dave McDaniel had added to the contracts a provision that would allow the division to shift work assignments for a specific zone if the contractor for that region is not performing in a timely manner.

A member asked where the funds from the payment of the liens are deposited. There is a nuisance abatement trust fund. All funds from the lien payments are deposited into the trust fund. The funds are divided 59 % (Public Works) and 41% (Code Enforcement). The expenditure of the funds is restricted.

Jeff Foster spoke about Solid Waste to the subcommittee members. Solid Waste is a core function of the government. The contracts were thru City Council; thus procurement process was not used.

A question was asked if Public Works is looking internally for functions instead of using outside engineering to save money for the City. Mr. Jim Robinson stated they are looking into some jobs being sourced inside, instead of using an outside agency.

The meeting was adjourned at 3:39 p.m.



Office of Mayor-Elect Lenny Curry

AGENDA

Date: June 22, 2015

Time: 2:00 p.m.

Committee: Infrastructure – Task Force - Operations Subcommittee Meeting

- | | | |
|------|--|---|
| I. | Introduction and Welcome | Derek Igou, Chair |
| II. | Review and approval of minutes- 06.17.15 | Committee |
| III. | Presentations | Rick Catlett, Jacksonville Sports Council
Jim Robinson, Public Works
Kim Scott/Robert Prado,
Municipal Code Compliance |
| IV. | Public Comments | |
| V. | Adjourn | |

Infrastructure Sub-Committee - Task Force Organization

June 22, 2015

Name		Signature
Mr. Ed Burt	Chair	
Mr. Derek Igou	Task Force Chair	
Mr. Mark Middlebrook	Member	
Ms. Megha Parekh	Member	
Mr. Brian Shell	Member	
Mr. Eric Green	Member	
Mr. Deno Hicks	Member	
Ms. Jody Brooks	OGC Representative	
Mr. Daryl Joseph	SME	
Mr. Jim Robinson	SME	
Chief Charles Moreland	Transition Team	
Rula Morales	member	
Robert Prado	member	
Himbury Scott	SME - Regulatory Compliance Dept.	
MICHAEL CHAO	MEMBER	
Bryan Spill	JFA	
Greg Nettuno	MEMBER / GAZ Consultants	
Scott Shinn	member	
Guests / Visitors:		
DAVE HERRELL	COJ Sports & Entertainment	
MARC RAPP	Programs Chairpersonship	
Alan Verlander	JAN Sports Council	
Rick Catlett	Sports Council	
Chandler Fussell	Transition Team	
JEFF FOSTER	DEPT OF PNL SOLID WASTE	

Bryan Morison
 Angie Dixon
 Dave MEDRICAL
 Regulatory Compliance Dept
 Intra-Governmental Services Dept
 D.W.C. 11/20/15

Name	Signature
Sar Mcbowan	