



Office of Mayor-Elect Lenny Curry

Infrastructure Sub-Committee Meeting

Task Force - Organization

June 29, 2015

Jacksonville University

Davis College of Business

Public Policy Institute

2800 University Blvd, Room 287

IN ATTENDANCE:

Ed Burr, Chair

Megha Parekh, Member

Eric Green, Member

Deno Hicks, Member

Greg Nettuno, Member

Jody Brooks, OGC Representative

Daryl Joseph, SME

Jim Robinson, SME

Chief Charles Moreland, Co-Chair Transition Team

GUESTS:

Sherry Wilson, COJ

Devron Cody, COJ

Michael Chao, COJ

Chandler Fussell, Transition Team

The meeting was called to order at 2:11 p.m.

The following handouts were given to the subcommittee members:

Handout #1 Recreation & Community Programming Division 2016 Organizational Chart

Handout #2 Supplement to Transfer of Code Enforcement Contracting to Mowing and Landscaping Maintenance Division (MLMD)

117 W. Duval Street, Suite 240

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Sherry Wilson, Division Chief, Recreation and Community Programming, presented information about programming in the Parks, Recreation and Community Services Department. She detailed the decrease in programming due to budget cuts in the past years. She presented programming ideas for the future. The future programming would not require additional funds; a reallocation of current funding and resources would be utilized.

The subcommittee task force members asked questions about programming in the Parks, Recreation and Community Services Department. They asked about the current staffing and structure of the Recreation and Community Programming Division.

Handout #1 was passed out to the subcommittee members.

The Parks, Recreation and Community Services Department made the suggestion to make four subdivisions under the position of Chief, Recreation and Community Programming Division. The four subdivisions would be 1) Athletic and Aquatics, 2) Programming, 3) General Park Maintenance, and 4) Park Trades. This structure does not require additional funding or personnel; it is re-alignment of current resources.

Subcommittee Task Force members made an additional suggestion to add another division Chief. The Parks suggestion of four subdivisions would be divided with two subdivisions each under different division chiefs. One division chief would have 1) Athletic and Aquatics and 2) Programming. The other division chief would have 1) General Park Maintenance and 2) Park Trades. This would require the hiring and funding of a third Division Chief in the Parks, Recreation and Community Services Department.

Jim Robinson, Public Works, provided some discussion points for the subcommittee task force members. He made three suggestions for the Public Works department:

- 1) Change the Real Estates Division from a division to an activity that reports directly to the Office of the Director, Public Works. The position of Real Estate division chief is currently open.
- 2) Move the functions of Plans Review and Inspection from the Planning Department to Public Works. It would be an activity under the Engineering and Structural Management in Public Works. The functions would stay at its current location, 2nd floor Ed Ball Building. Their reporting structure would change.
- 3) Move the mowing abatement back to the Municipal Code Compliance Division (MCCD). The extreme importance of following all the required legal steps and due process thru each step to ensure the ability to assign a lien and collect the funds owed to the City would be better conducted by those with the necessary code and ordinance knowledge.

Michael Chao, MCCD, referred to Handout #2, noting the two bullet points MCCD listed should the mowing abatement function be moved back from Public Works. Jim Robison noted that no personnel were transferred from MCCD when the mowing abatement was moved. MCCD should have the same

administrative staff who handled the contract previously. The mowing contracts that were in effect when MCCD handled the mowing abatement are the same contracts being used by Public Works.

Meeting was adjourned at 3:24 p.m.

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AGENDA

Date: June 29, 2015

Time: 2:00 p.m.

Committee: Infrastructure – Task Force - Organization Subcommittee Meeting

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| I. | Introduction and Welcome | Derek Igou, Chair |
| II. | Review/Discussion of Recommendations | Derek Igou |
| III. | Metrics | Committee |
| IV. | Adjourn | |

